

**PENDLETON COUNTY SCHOOLS
EIGHTH COUNTY BOARD MEETING
TUESDAY, OCTOBER 18, 2016**

The Pendleton County Board of Education convened in Regular Session on Tuesday, October 18, 2016, at the Pendleton County Board of Education Annex at 6:00 p.m. The following members were present: J.D. Wilkins - President, Richard Gillespie, Teresa Heavner, Betty Kimble and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener and Lisa Jamison. Others in attendance were: Terri McCoy, Doug Simmons.

Call to Order by the President

President Wilkins called the meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment

There was no public comment.

Student Recognition

Mr. Hedrick updated the Board on the Pumpkin Drop that took place at Brandywine Elementary. There were 13 boxes created by teams from grades 4, 5 and 6. Out of the 13 created, only two survived the drop, one built by a team from 4th grade and one built by a team from 5th grade. Many parents and community members were on hand to watch the event.

Consent Agenda Items:

Minutes of the October 4, 2016 Board Meeting/Executive Sessions

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meeting.

Item 7a was moved to this point in the meeting. The minutes are in chronological order.

Personnel:

Resignations/Retirements:

Shirley F. Nagle – FES Special /Education Teacher – Retirement

Darla Young – PCMHS Asst. Band Director – Resignation

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, and seconded by Mr. Gillespie, the Board voted unanimously to approve the above retirement and resignation with regret.

Employment of Personnel:

TBD - Math Interventionist (9th – 12th Grade)

TBD - Substitute Bus Drivers

Girls' Softball Coach - PCHS - **Charles Padgett**

Physical Education/Health Teacher – PCHS – **Kevin Raymond**

TBD - Track Coach – @ PCHS Substitute Teachers – **Amber Nesselrodt, Sherry Watts, Brittany Alexander**

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to employ all personnel as presented.

Approval of Volunteers/Chaperones:

BES Volunteers: Anna Pence, Andrea Williams, Ashley Puffenbarger, Viviana Orozco-Montoya, Anthony Henderson

BES Chaperones: Donna Gibson, Cindy Puffenbarger, Ashley Puffenbarger, Richard A. Eye

FES Volunteers: Vicky Champ

NFES Volunteers: Rebecca Tingler, Rose Mary Vance

PCMHS Volunteers: Ralph Keplinger, Nellie Keplinger, Brandy Bland

PCMHS Chaperones: Ralph Keplinger, Nellie Keplinger

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Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve all chaperones and volunteers as presented by schools for county wide use.

Finance:

Budget Revisions:

Mr. Mowery had no Budget Revisions to present.

Lease Purchase Resolution

Mr. Mowery presented a Purchase Agreement to purchase a vehicle from the US Government and a Lease Purchase Agreement from Country Roads Leasing, LLC, to spread the cost of the vehicle over a three-year period.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Purchase Agreement and Lease Purchase Resolution as presented. Mr. Gillespie abstained from the vote.

Financial Update

Mr. Mowery discussed student enrollment trends over the last 18 years, showing the effects of the loss of Hanover Shoe Company and also the Navy Base. He noted that enrollment had dropped 31.1%, a total loss of 421 students, during that time period. He discussed the effects that this decline has had on finance and financial decisions.

Old Business

HVAC Update

Mr. Linaburg and Doug Simmons presented and update on the HVAC project and to possibility of an MIP grant through the SBA to help cover the cost of the upgrades. They have been asked by the SBA to put together a list of priorities to include with the submission of the grant application. Priorities were: 1) Replacement of RTU and HRU units at PCMHS and NFES, due to the age of those systems. 2) Replacement of Boiler at PCMHS with a more cost efficient system. 3) Replacement of Electric Heat Fans at BES.

Estimates are still pending for these priorities and a contractor recommended by the SBA will be coming to give a no cost estimate to make sure all upgrade issues have been considered within the cost estimates received from vendors for upgrades. No action was necessary at this time, and updates will be given at future meetings.

Navy Base

The Board discussed a letter received from the GSA in response to the request from the Board to delay the sale. Mr. Gillespie recommended that the Board send a follow up letter to our elected state officials stating the GSA response was not satisfactory and asking that they place a halt on the sale.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to prepare follow up letters as recommended.

New Business:

Contracted Service Agreement

Mr. Hedrick presented a Contracted Services Agreement with Franklin Covey for "The Leader in Me – Rethinking Leadership" training at FES to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously approve the Contracted Service Agreement as presented.

Other:

October Enrollment

Mr. Mowery presented the October Enrollment numbers to the Board for review.

Conference/Meeting Update

Mr. Hedrick will be in Martinsburg on October 20, 2016 for a meeting on the A-F Scoring

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System and in Beckley at WVU Tech on October 27, 2016 for New Superintendent Training.
The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, November 1, 2016 at the Pendleton County Board of Education Annex at 6:00 p.m.
Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the meeting was adjourned at 6:51 p.m.