

**PENDLETON COUNTY SCHOOLS
HARASSMENT OR VIOLENCE REPORT FORM**

(The use of this form is not mandatory. Pendleton County Schools
permits reports to be made orally or in writing.)

General Statement of Policy Prohibiting Harassment and Violence

The Pendleton County Schools Board of Education maintains a firm policy prohibiting all forms of discrimination. Racial, sexual, religious/ethnic harassment and violence against students or employees is prohibited. All persons are to be treated with respect and dignity. Racial, sexual, religious/ethnic advances or other forms of personal harassment by any person, male or female which create an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Complainant _____
Home Address _____
Work Address _____
Home Phone _____ Work Phone _____
Date of alleged incident(s) _____
Name of alleged victim(s) _____
List any witnesses that were present _____

Where did the incident(s) occur? _____

Describe the incident(s) as clearly as possible, including such things: what force, if any, was used; any verbal statements (i.e. threats, request, demands, etc.); what, if any physical contact was involved; etc. (Attachment additional pages if necessary.)

This complaint is filed based on my honest belief that harassment or violence has occurred. I hereby certify that the information I have provided in this complaint is true, correct and complete to the best of my knowledge and belief.

Complainant Signature

Date

Received By

Date