

**PENDLETON COUNTY SCHOOLS
SEVENTH COUNTY BOARD MEETING
TUESDAY, OCTOBER 20, 2020**

The Pendleton County Board of Education convened in Regular Session on Tuesday, October 20, 2020 at North Fork Elementary School at 6:00 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Tim Johnson, Lisa Jamison and Travis Heavner. Others in attendance were: John Jenkins, Rebecca Heavner, Leslie Bowers, Lorna Judy, Kitty Sponaule, Cheryl Phares, Angie Cooper, Katie Adkins and Shawn Stinson.

At 5:30 p.m., prior to the meeting, the Board and Central Office Administrative Staff enjoyed a meal prepared and served by the faculty. At 6:00 p.m. Mr. John Jenkins, Principal at NFES, welcomed the Board to the meeting.

The Board then heard from Mr. John Jenkins, Principal, NFES. Mr. Jenkins thanked the Board for the two new staff members, Ms. Kellee Waddell - counselor and Ms. Michelle Sites – Gifted Teacher. He was pleased to announce that student discipline has not yet been an issue either in school or on buses. He noted that students have been very compliant with following the COVID protocols, even when they have to make changes to the current protocol due to color changes on the school map. He also shared with the Board that they had again received a grant for \$5,750 to continue the fresh fruits and vegetable program. He noted that Katie Adkins, the CIS at NFES, distributes the fruits and vegetables two to three times a week to make sure students have access to healthy food options. He reported that the school had purchased water bottles for each student and that PCC had purchased no touch water bottle filling stations so that the students would have fresh water options available to them during the day. He noted that the bottles are collected daily, washed and sanitized and then returned to the classroom for the students for the next day. He reported that enrollment at NFES was at 103 students with 9 of them being virtual students. He noted that the school originally had around 30 students signed up for virtual classes, but that all but nine had returned prior to the start of school. He also noted that two or three students had already notified them that they plan to return at the end of the nine weeks. He stated that the school was thankful to have them back in the classroom.

Ms. Lorna Judy, LSIC President, spoke on behalf of the LSIC. She noted that they have had one meeting so far this year. Topics discussed at their meeting included: Construction update at NFES, window replacement that had been completed at the school, the new heating and cooling systems put in place in the school and Harold Michael building, new carpet in the Pre-k classroom, new café tables in the cafeteria, new tables and desks in some of the classrooms, a new roof on the building, no discipline issues for review, the increase in the fresh fruits and vegetable grant which paid for prepacked produce, the extension of the CIS grant, the implementation of Schoology, the temporary school driveway patch and bids being collected for paving the driveway. There were no new requests.

Becky Heavner, President of the Faculty Senate, spoke on their behalf. She thanked the board for all of the improvements that had been made at the school over the last year which included new phones, new windows, new roof, and new heating and air conditioning units. They are looking forward to the construction project completion. She noted that they are still concerned with call buttons not working properly to call out from the classroom in an emergency. Mr. Johnson noted that a box had been ordered to correct the call button issue and that it will be corrected. She said that they would like something purchased to allow for them to secure classroom doors if there is a need for a lockdown. She noted that they are continuing with their responsible student reward program, but have had to look at new ways to reward students due to COVID restraints. She thanked the Board for the addition of a full-time nurse at the school.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:23 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student/Staff Recognition

Mr. Jenkins presented the NFES Teacher of the Year Award for 2020 to Leslie Bowers and thanked her for her dedication and hard work she provides for her students.

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Mr. Hedrick also thanked Ms. Bowers for her excellent work and dedication to her school and students. He also praised Mr. Jenkins on his ownership of the facility and the job that he does to keep everything running smoothly at NFES. He also took a moment to recognize Alan Thomas of Great Value for providing the school system food storage during a recent freezer outage.

Minutes of the October 6, 2020 Board Meetings

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes as presented.

Personnel:

Resignations/Retirements There were none for approval.

Employment of Personnel

Jacqueline Zirk – Substitute Teachers

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve personnel as presented.

Approval of Contracts

Administration of Medication:

Nancy Enyart

Holly Champ

Kathy Smith

Ashley VanMeter

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the Board voted unanimously to approve the contracts as presented. Ms. Heavner abstained from the vote.

Approval of Volunteers/Chaperones

FES Volunteers

Jane Simon

PCHS Volunteers

Marvin Smith

Tamara Smith

Kathy Parker

Nathan Parker

Brady McClanahan

Tammie Mallow

PCHS Chaperones

Marvin Smith

Tamara Smith

Kathy Parker

Nathan Parker

Brady McClanahan

Tammie Mallow

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approve the Volunteers and Chaperones as presented.

Leaves of Absence: There were none for approval.

Finance:

Budget Revisions There were none for approval.

Financial Update

Mr. Mowery updated the Board for the following financial information: Possible legislation to be presented by Greenbrier County to help with the funding formula to allow for additional service personnel, which may benefit our county as well; Increased tax revenue that will benefit us based on public utility tax collections; the small cost of copies made for virtual students of \$2000 for 60,000 copies through the UPS store in Harrisonburg, and monitoring of current construction project progress.

Old Business There was no old business.

New Business

MOU with Burlington UMFS

Mr. Hedrick presented an MOU with Burlington United Methodist Family Services to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the MOU as presented.

Facilities

Facilities Update

Mr. Johnson updated the Board on the following Facilities information: Last unit was set today at NFES and should be up by the end of the week, Harold Michael building units are working well.

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NFES project should be complete by the end of the month. Air balancing will start next week at PCMHS. One minor issue is still being addressed at the middle school, but all others have been resolved. Plans are being made to begin Phase 2 of the project at PCMHS, which includes replacing the remaining roof and placing the large unit that currently sits in the parking lot. There is a contractor working on creating vent covers and screens in the auxiliary gym. Fire Marshal has approved painting the auxiliary gym as long as the fire retardant signs are left uncovered. Carpet work at the annex was done today. A cleaning company will be hired to come in and clean the remaining carpet at the annex. Air quality tests will be done Thursday at the Annex, NFES and PCMHS.

Other:

School Improvement/Student Achievement Update

Mr. Heavner updated the Board on the following School Improvement/Student Achievement: Chromebook orders have begun to ship and manufacture says we should have ours by November. Schools are utilizing Schoology to train students for remote learning. Gwen Cauley, TIS, provided information regarding training that is being completed for Schoology with staff and students and other technology issues being addressed for remote learning when the need arises. The county is transitioning to all ViewSonic View Boards to replace Smart Boards. Training to begin soon on those. Some PE Classes are being set up with those view boards so they can be carted from room to room and utilized for movement videos that allow for social distancing. Virtual School update: October 28 is the drop date for students to get out at the end of the nine weeks. Some students want to come back and do a blended schedule to keep a few of those virtual classes. Students that wish to continue with virtual into the second semester will roll right into that semester without any action at the county level. They will need to have the entire semester work completed by the end of the semester.

Superintendent's Update

Mr. Hedrick updated the Board on the following: Summative testing dates have been set for March 29 through May 28, with the SAT test day is April 13 with a make-up date of April 27. Stressful time for all staff and students with the COVID numbers currently rising. He is working closely with the Health Department on how to move forward. Memo will be going out regarding staff leave due to COVID exposure. When staff is quarantined due to exposure at school, they will not need to take their own leave, a local leave will be provided in those instances.

Conference/Meeting Update

Mr. Hedrick and Nicole Hevener will in Fairmont on October 22 & 23 for a WVSSA meeting. He will be attending an EPIC meeting on October 29.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, November 10, 2020 at the Pendleton County Middle/High School at 5:30 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the meeting adjourned at 7:04 p.m.