

**PENDLETON COUNTY SCHOOLS
FIFTH COUNTY BOARD MEETING
TUESDAY, SEPTEMBER 5, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, September 5, 2017, at the Pendleton County Board of Education Annex. The following members were present: J.D. Wilkins - President, Richard Gillespie, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, J. P. Mowery, and Lisa Jamison. Others in attendance were: Doug Simmons, Shawn Stinson, Walter Hojka.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Presentation

The planned presentation from the Pendleton County Arts Council was postponed until a later meeting.

Student/Staff Recognition

Mr. Hedrick shared the Governor's Proclamation with the Board designating September 25, 2017 as WV School Service Personnel Day.

Consent Agenda Items:

Item 8a was moved to this portion of the meeting. The minutes are in chronological order.

Minutes of the August 15, 2017 Board Meeting/Executive Sessions

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements

Jonathan McNemar - Substitute Teacher - Resignation

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Resignation with regret.

Employment of Personnel

Mary Hebb - Extra-Curricular High School Head Track Coach (pending processing)

TBD Substitute Bus Drivers

Laura Barbour - Substitute Teachers (pending processing)

Lynette Hull and Shay Dove - Homebound Teachers (NFES & BES)

April DePue - Itinerant Nurse/Supervisory Aide

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve personnel as presented.

Approval of Volunteers/Chaperones

BES Volunteers

Tracy Eckard	Holly Gunther	Kim Hammer
Tim Hoover	Steven Clutter	Toniue Dyer
Matthew Putz	Tammy Clutter	Kayla Mace
Jacqueline Redmond	Amanda Ruddle	Bobbie Armstrong
Stephanie Adkins	Joshua Owens	Krista Owens
Karen Jameson	April Simmons	Julie Collier
Donna Gibson	Wesley Champ	Melinda Walker
Rebecca Puffenbarger	Jessica Bowman	Shana Johnson
Elden Puffenbarger	Seth Bowers	Natasha Bowers
Ashley Puffenbarger	Wilford Cain	Angeline Cain
David Puffenbarger	Dinah Mitchell	Patricia Hammer

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Michael Eye
Tammy George
Andrea Williams
Shawn Lockard

Charles Hammer
Shana Price
Sharon Crider

Amy Eason
Carl Williams
Archie Adkins

BES Chaperones

Tracy Eckard
Tim Hoover
Matthew Putz
Jacqueline Redmond
Stephanie Adkins
Karen Jameson
Donna Gibson
Rebecca Puffenbarger
Elden Puffenbarger
Ashley Puffenbarger
David Puffenbarger
Michael Eye
Tammy George
Andrea Williams
Vivian Orozio Montoya
Emily Rexrode Kobetic
Shawn Lockard

Holly Gunther
Steven Clutter
Tammy Clutter
Amanda Ruddle
Joshua Owens
April Simmons
Wesley Champ
Jessica Bowman
Seth Bowers
Wilford Cain
Dinah Mitchell
Charles Hammer
Shana Price
Sharon Crider
Amanda Davis
Tamara Mitts

Kim Hammer
Tonieue Dyer
Kayla Mace
Bobbie Armstrong
Krista Owens
Julie Collier
Melinda Walker
Shana Johnson
Natasha Bowers
Angeline Cain
Patricia Hammer
Amy Eason
Carl Williams
Anthony Henderson
Jason Losh
Archie Adkins

FES Volunteers

Tanya Wehrle
Julie Evick

Kami Keyser
Jed Hartman

Kara Townsend

FES Chaperones

Julie Evick

NFES Volunteers

Kathy "Christina" Arbaugh
Darlene "Ann" Arbogast

Rebecca Tingler
Brittany Ratliff

Rose Mary Vance
Lucinda Snyder

PCMHS Volunteers

Brianna Bruns
J.D. Heavner
Daniel Kuykendall
Melissa Hoover
Kelly Burns
Kara Townsend
Darcia Phillips-Jackson
Miranda Doyle
Tonieue Dyer
Tenessa Hoover
Jackie Koontz
Patrick Harris
Dave Ellis
Matthew Sites
Thelma Wolfe
Ali Judy
Heather Aumann
Misty Perry
Jodie Wimer

Sheldon Evick
Laura Barbour
Brandy Bland
Ashley Harper
Renee Bowers
Rose Mary Muise
Rose Sponaugle
Melinda Dunkle
Vickie Bennett
Christopher Ruddle
Christina Somerville
Angie Ellis
Barbara Mitchell
Richard Gardner
Tamara Smith
Bethany Whetzel
Kevin Dove
Amy Batson
Lucinda Kimble

Ricky Bennett
Caleb Mullenax
Penny Lambert
Crystal Hiett-Boone
Donna Gibson
Michele Thompson
Ginger Wimer
Stephanie Bowman
Carol Alt
Judy Mullens
Penni Keplinger
Marlena Beachler
Erin Sites
Jodie Gardner
Marvin Smith
Roxanne Arbaugh
Debra West
Jenny Walls
Stephanie Judy

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Tammie Mallow	Larry Hoover	
PCMHS Chaperones		
Laura Barbour	Daniel Kuykendall	Brandy Bland
Penny Lambert	Melissa Hoover	Ashley Harper
Crystal Hiett-Boone	Kelly Burns	Renee Bowers
Donna Gibson	Kara Townsend	Rose Mary Muise
Darcia Phillips-Jackson	Michele Thompson	Miranda Doyle
Melinda Dunkle	Stephanie Bowman	Toniue Dyer
Vickie Bennett	Carol Alt	Tenessa Hoover
Judy Mullens	Jackie Koontz	Chistina Somerville
Penni Keplinger	Patrick Harris	Angie Ellis
Barbara Mitchell	Erin Sites	Matthew Sites
Richard Gardner	Jodie Gardner	Thelma Wolfe
Tamara Smith	Marvin Smith	Ali Judy
Bethany Whetzel	Roxanne Arbaugh	Heather Aumann
Kevin Dove	Debra West	Misty Perry
Amy Batson	Jenny Walls	Lucinda Kimble
Stepahnie Judy	Tammie Mallow	Larry Hoover
Melinda Bennett	Milissa Bennett	Ralph Huffman
Emma Rodgers	Ruth VanMeter	Angel Bodkin
Melody Mowry	Nancy Reed	Gloria Jones
Melissa Miller	Miranda Kimble	Noel Hull
Melanie Moyers	Crystal Dickenson	Judy Rexrode
Jeralyn Swigunski	Michele Sites	Kimberly Simon
Ginger Wimer	Dennis Knicely	Trisha Anderson
Wendy Colaw	Marlena Beachler	Kathie Heavner
PCMHS Chaperones(continued)		
Melissa Simmons	Tiffany Mongold	Mary Kesner
Damin See	Shanna Bowers	Dawn Lockard
Carrie Kisamore	Amber Hedrick	Ashley Hedrick
Brandie Bennett	Cheryl McClanahan	Janice Lantz
Stephanie Butler		

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to approve personnel as presented.

Approval of Contracts

Lynette Hull: Sign language services

Kathy Hardy: Mentoring

Sheila Evick: Pre-school instructional lunch time

Melissa Lambert: Pre-school instructional lunch time

Keely Smith: Pre-school instructional lunch time

Jennifer Willis: Pre-school instructional lunch time

Corrie Wagoner: Pre-school instructional lunch time

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Contracts as presented

Leaves of Absence:

Jessica Barkley

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Leave of Absence as presented.

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Finance:

Treasurer's Report July 2017 and August 2017

Mr. Mowery presented the July 2017 and August 2017 Treasurer's Report to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the July 2017 and August 2017 Treasurer's Reports as presented.

Bills for Approval July 2017 and August 2017

July 2017 Bills were approved at the August 15, 2017 meeting.

Mr. Mowery presented the August 2017 Bills to the Board for approval. Bills totaled: \$269,335.82.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to approve the August 2017 Bills as presented.

Budget Revisions There were no Budget Revisions to present.

Financial Update

Mr. Mowery updated the Board on the following financial items: Forecasted Positive Fiscal Year End 2017.

Old Business:

Facilities

Mr. Linaburg updated the Board on the following Facilities information: Progress of the repairs at the Harold Michael Building, MIP grant progression, and the status of the Needs Grant application process.

Policies for Review

Mr. Mowery presented the Policies for Review to the Board for the 2nd Reading and approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to accept this and the 2nd and final reading and approval of the Policies for Review as presented.

New Business

Emergency Evacuation Agreement – Pendleton Manor

Mr. Hedrick presented an updated Emergency Evacuation Agreement renewal with Pendleton Manor due to administrative changes both at the Manor and at the school. No other changes were made to the agreement.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the updated renewal of the Emergency Evacuation Agreement with Pendleton Manor.

Critical Needs Policy

Ms. Hevener presented the 2017-2018 Critical Needs Policy to the Board for approval. Current Critical Needs for 2017-2018 were: Math for Middle School/ High School and Special Needs Multi-categorical for PreK-12.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the Critical Needs Policy as presented.

Individual Exception for 4 year Attendance

Mr. Hedrick presented to student requests for Individual Exception for 4-year attendance to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to enter Executive Session at 7:02 p.m. according to W. Va. Code 6-9A-4(A)(6), for the discussion of matters involving individual's privacy. The Board returned to regular session at 7:08 p.m. with no action taken.

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Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Individual Exceptions for 4-year attendance for Student #PCHS17-18-1 and #PCHS17-18-2 as presented.

Other:

September Enrollment Report

Mr. Hedrick and Mr. Mowery presented the September Enrollment Report to the Board for review.

2017-2018 Homeschool Student List

Mr. Linaburg presented the 2017-2018 Homeschool Student Enrollment List to the Board for review.

Conference/Meeting Update

Mr. Hedrick will be attending a RESA 8 meeting on Wednesday, September 6 via Telecom; in Charleston on Friday and Saturday, September 8 & 9 for the WVSBA Fall Conference; and in Charleston on September 17-19 for Teacher of the Year ceremony and legislative meetings.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, September 26, 2017, at the Pendleton County Board of Education Annex at 6:00 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Kimble, the meeting adjourned at 7:19 p.m.