

**PENDLETON COUNTY SCHOOLS
TWENTY-SIXTY COUNTY BOARD MEETING
TUESDAY, MAY 15, 2018**

The Pendleton County Board of Education convened in Regular Session on Tuesday, May 15, 2018, at the Pendleton County Board of Education Annex. The following members were present: J D Wilkins, President, Richard Gillespie (by phone), Sonny O’Neil, Teresa Heavner and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Rick Linaburg, and Lisa Jamison. Others in attendance were: Shawn Stinson.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:00 P.M.

Public Comment There was no one present for public comment.

Student/Staff Recognition

Mr. Hedrick shared information provided by PCMHS with the Board for five students who excelled at the State Social Studies Fair, with two of them taking first place and three earning honorable mentions. He also shared a letter sent to teachers and an advertisement placed in the local paper for Teacher Appreciation week.

Minutes of the May 1, 2018 Board Meeting

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Resignations/Retirements:

- Pat Godfrey – Substitute Teacher - Resignation
- Robin Kile – Substitute Teacher – Resignation
- Orlando “Lanny” Redman – Football Coach, PCHS – Resignation
- Lorna Judy – Child Nutrition Director – Retirement

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O’Neil, the Board voted unanimously to approve the resignations and retirements, as presented, with regret.

Employment of Personnel:

- John Jenkins** - Principal – NFES
- Ali Judy** - High School Counselor – PCMHS
- Kitty Sponaule** - Pre-School Early Childhood Classroom Asst. Teacher-FES
- TBD** Science Teacher – PCMHS
- Brittany Huffman (Provisional)** - Substitute Teacher
- Virginia Bruce (Provisional)** – Substitute Teacher
- TBD** Substitute LPN/Supervisory Aide

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O’Neil, the Board voted unanimously to approve the Employment of Personnel as presented. Ms. Heavner abstained from the vote.

Approval of Volunteers/Chaperones

- BES - None for approval**
- FES Volunteers** Preston EvickCindy L. George
- FES Chaperones** Wayne Howard Bradley Kimble
- NFES Chaperones** Kristina Bennett
- PCMHS Volunteers** Timothy Hevener
- PCMHS Chaperones** Timothy Hevener

Upon Superintendent Hedrick’s recommendation and a motion by Ms. Heavner, seconded by Mr. O’Neil, the Board voted unanimously to go into executive session at 6:07 p.m.

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according to WV State Code 6-9A-6 to discuss matters involving individual's privacy. The Board returned to regular session at 6:21 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the employment of the above Volunteers/Chaperones for Countywide use, as presented.

Approval of Substitutes Service Personnel Contracts

Cooks:

Jeanette Ratliff	Jeralyn Swigunski	Betty Hite
Lula Simmons	Christene Bowers	Jessica Barkley
Connie Hedrick	Connie Bowers	Kathy Eye
Shirley Pratt	Nancy Bowers	Charity Malcolm

Custodians:

Jeralyn Swigunski	Betty Hite	Christene Bowers
Sharon Redman	Connie Hedrick	Jessica Barkley
Louis DiMarco	Lisa Vance	Charity Malcolm

Cook/Custodian:

Jeralyn Swigunski	Betty Hite	Christene Bowers
Jessica Barkley	Connie Hedrick	Charity Malcolm

Aides:

Mildred Propst	April Simmons	Nancy Scott
Danielle Hoover	Adele Hanks	Rebecca Propst
Paula O'Neil	Manda Teter	Nancy Bowers
JoAnn Dever	Robin Simmons	Debbie Bowers

Bus Drivers:

Andrew Moyers	Mike Hammer	Wayne Price
David Traub	Kathy Eye	Kevin Smith
Marvin Wimer	Robert Keesecker, Jr.	Mike Eye
Ricky Bennett	Lori Wimer	

Secretaries:

Marcia Warner	Nancy Blankenship	JoAnn Dever
Kathy Smith		

Nurse/Aide:

Elizabeth Warner	Kathryn Verzich	Amanda Simmons
Danielle Hoover	Tammy Rowe	Kaiulani Moats
Claudia Evick		

Ms. Hevener presented the Substitutes Service Personnel Contracts for FY 19 to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the all the Substitutes Service Personnel Contracts for FY 19, excluding the aides, as presented. Ms. Heavner abstained from the vote.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to approve the all the Substitutes Service Personnel Contracts for FY 19 for all aides, as presented. Mr. O'Neil recused himself and left the room. Both Mr. O'Neil and Ms. Heavner abstained from the vote.

Approval of Updated Contracts/Treasurer Supplement

Ms. Hevener presented the Updated Contract/Treasurer Supplement to the Board for approval.

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Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the Updated Contracts/Treasurer Supplement as presented.

Leave of Absence

Sharon Hamilton – Substitute Teacher

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve the Leave of Absences as presented.

Finance:

FY 2018-2019 Budget Hearing

There was no public present for the FY 2018-2019 Budget Hearing.

FY 2018-2019 Budget for Approval

Mr. Mowery presented the FY 2018-2019 Budget to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the FY 2018-2019 Budget as presented.

FY 2018-2019 Child Nutrition Budget

Mr. Mowery presented the FY 2018-2019 Child Nutrition Budget to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the FY 2018-2019 Child Nutrition Budget as presented.

Treasurer's Report Month End April 30, 2018

Mr. Mowery presented the Treasurer's Report Month End April 30, 2018 to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Treasurer's Report Month End April 30, 2018 as presented.

Budget Revisions

Mr. Mowery presented the following Budget Revisions to the Board for approval: Budget Supplements: #120 – (\$82,104). Total Supplements: (\$82,104). Budget Transfers: #308 - \$42,500. Total Transfers: \$42,500.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Budget Revisions as presented.

Financial Update

Mr. Mowery updated the Board on the following financial items: E Rate update.

Old Business There was no old business to discuss.

Facilities

MIP

Mr. Linaburg discussed the recent visit by sub-contractors to the site prior to construction and informed the Board of a pre-construction phone conference scheduled for Wednesday, May 15.

Additional Duct Sox

Mr. Linaburg presented the MIP cost projections from Dougherty Company, Inc. for the Additional Duct Sox. Mr. Hedrick requested adding the funds for the additional sox to the lease purchase financing being obtained for the funds pledged by the county for the project.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the additional Duct Sox and funding,

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as presented.

New Business

TIR Partnership with Marshall University

Ms. Hevener presented the TIR Partnership with Marshall University to the Board for pre-approval to have a student teacher in residency in the opportunity arises.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the TIR Partnership with Marshall University as presented.

2018-2019 Board Meeting Schedule

Mr. Hedrick presented the proposed 2018-2019 Board Meeting Schedule to the Board for review. The finalized schedule will be presented at the next meeting for approval.

Appointment of EPIC Board Member

Mr. Hedrick requested that the Board appoint an EPIC Board Member for the transition from RESA to EPIC.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Appointment of Mr. O'Neil as the EPIC Board Member from Pendleton County.

Upon a recommendation by Mr. Wilkins, the Board voted to move Item 5d to the end of the meeting. Minutes are in chronological order.

Superintendent Evaluation

Mr. Hedrick provided the Board with the documentation needed to complete his evaluation.

Upon Mr. Wilkins' recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to go into executive session at 7:26 p.m. to conduct the Superintendent's Evaluation according to WV State Code 6-9A-4B-2A. The Board returned to regular session at 8:31 p.m. with no action taken.

The Board issued the following statement regarding the Superintendent's Evaluation: We, the Pendleton County Board of Education, find that our Superintendent, Charles Hedrick, meets or exceeds all criteria found in the Superintendent's Evaluation Form.

Other:

Ninth Month Attendance

Mr. Linaburg presented the Ninth Month Attendance to the Board for review.

2018-2019 Calendar Approval Confirmation

Mr. Hedrick presented the 2018-2019 Calendar Approval Confirmation from the State Superintendent to the Board.

Conference/Meeting Update.

Mr. Hedrick will be at a PEIA meeting in Franklin on May 19, in Charleston on May 21-22 for Legislative Interims, Canaan on May 23 for a Policy update meeting with Dr. Rosier, at SBCTC graduation on May 24, at PCHS graduation on May 26 and at Moorefield for a RESA8 meeting on May 30.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, June 5, 2018 at the Franklin Elementary School at 6:00 P.M.

Upon a motion by Ms. Kimble, seconded by Mr. O'Neil, the meeting adjourned at 8:37 p.m.