

**PENDLETON COUNTY SCHOOLS  
FIRST COUNTY BOARD MEETING  
TUESDAY, JULY 2, 2018**

The Pendleton County Board of Education convened in Regular Session on Monday, July 2, 2018, at the Pendleton County Board of Education Annex at 6:00 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Teresa Heavner, Betty Kimble and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, J.P. Mowery, Nicole Hevener and Lisa Jamison. Others in attendance were: Shawn Stinson.

**Call to Order by the President**

President Wilkins called the Board meeting to order at 6:00 p.m.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Oaths of Office**

**Board Member's Oath of Office**

Notary Public, Lisa Jamison, administered the Oath of Office to Board Members Charles Burgoyne, Teresa Heavner and J.D. Wilkins.

**Election of President and Vice President of Board of Education**

Mr. O'Neil nominated J.D. Wilkins for President, and Mr. Burgoyne seconded the nomination. There were no other nominations. Upon a motion by Ms. Heavner, seconded by Ms. Kimble, the Board (excluding Mr. Wilkins) voted unanimously to close the nominations and vote for Mr. Wilkins to be President.

Ms. Heavner nominated Sonny O'Neil for Vice-President, and Ms. Kimble seconded the nomination. There were no other nominations. Upon a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board (excluding Mr. O'Neil) voted unanimously to close the nominations and vote for Mr. O'Neil to be Vice-President.

**Board Member Appointments to Committees**

Board Members were appointed to the following committees:

EPIC Board of Directors – **Sonny O'Neil** (required at a previous meeting)

4-H Club Committee – **Teresa Heavner**

South Branch Vo-Tech Board of Directors – **JD Wilkins**

Pendleton County Foundation – **Betty Kimble and Charles Burgoyne**

Upon a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Board Member Appointments to the above Committees. These appointments are for a two-year term.

**Public Comment** There was no public comment.

**Student/Staff Recognition** There was no student/staff recognition

**Minutes of the June 19, 2018 Board Meeting**

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meeting.

**Personnel**

**Retirements/Resignations** There were no retirements/resignations for approval.

**Employment of Personnel**

**TBD** Student Services Coordinator

**Lorna Judy** - School Nutrition Coordinator Mentor

**Megan Ruppert** - Music/Band Instrumental Teacher 7-12

**Nevin Blankenship** - Science Teacher 7-12

**Lorna Judy** - Substitute School Nutrition Coordinator

**Tonya Wehrle** - School Based Parent/Community Activities Coordinator – FES

**Josh Nesselrodt** - Extra Curricular General Maintenance/Electrician II

**TBD** Drop Out Prevention Interventionist – PCHS

**TBD** Itinerant Supervisory Aide/Autism Mentor

**TBD** Head Custodian (Brandywine Elementary School)

**TBD** Head Custodian (North Fork Elementary School)

**TBD** Pre-School Early Childhood Classroom Assistant Teacher (Franklin Elementary School)

**TBD** Extra-Curricular Band Director (Pendleton County Middle/High School)

**TBD** Itinerant Special Education Teacher (Grades 7-12) with Autism Endorsement

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**TBD** Social Studies Teacher (Grades 7-12)

**TBD** Substitute LPN/Supervisory Aide

**Extra Curricular Coaching Positions:**

**Rod Cooper** - MS Girl's Basketball,

**Ali Judy** - MS Cheerleading,

**Matthew Paris** - 7-12 Football Asst. Coaches (3),

**TBD** Football Assistant Coaches (2 Positions)

**TBD** High School Soccer Coach

**TBD** High School Cross-Country Track Coach

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to enter Executive Session at 6:10 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted to return to regular session at 6:22 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Hevener, the Board voted unanimously to approve the employment of the above personnel as presented.

**Approval of Volunteers/Chaperones**

**PCMHS Volunteers**

Kevin Puffenberger      Kent Gardiner      Sheldon Evick

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the Volunteers/Chaperones as presented.

**Finance:**

**June 30, 2018 Budget Revisions**

The Board reviewed Mr. Mowery's submission of the Year End Budget Revisions, which were as follows:

Budget Supplements: #123 - \$311.47, #124 - \$4,754.00, #125 - \$7000.00, #126 - \$2000.00, #127 - \$1000.00, #128 - \$45,431.00. Total Supplements: \$60,496.47.

Budget Transfers: #309 - \$194,800.00. Total Transfers: \$194,800.00.

The Board had approved Mr. Mowery's request to make any needed Year End revisions at the June 5, 2018 Board Meeting. No other action was needed.

**Financial Update**

Mr. Mowery updated the Board on the following financial information: Financial carryover projections, Forest Land Funding and Donor contribution for PCMHS water bill through town of Franklin.

**Old Business** There was no old business to discuss.

**New Business**

**Requested Time Change for Board Meetings**

Mr. O'Neil requested the Board move start times for Board meetings for 2018-2019 beginning at 5:30 p.m. instead of 6:00 p.m. for regular meetings and 6:30 p.m. for LSIC meetings. Meeting times will be changed as requested. No vote was necessary.

**Out of County Transfer Requests**

7-2-18

PARENT NAME	STUDENT NAME	CURRENT GRADE	TRANSFER SCHOOL	NEW OR RENEWAL
Dahmer, Justin & Brooke	***	Pre-K	Highland	NEW
Spivey, Brett & Whitney	***	Pre-K	Grant	NEW

Mr. Hedrick presented Out of County Transfer Requests to the Board for approval for the 2018-2019 School Year.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Out of County Transfer Request as presented.

**Facilities**

**MIP Progress Update**

Mr. Hedrick gave the Board an update on the MIP Project Progress to date. Everything is currently on schedule and progressing with no issues.

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**L VX**

Mr. Mowery gave the Board an update on the LVX light installation at PCMHS for the trial run period as agreed upon at the last meeting. The installation process has begun, but has not yet been completed. He will update the Board when the process is complete.

**Other:**

**Superintendent's Update**

Mr. Hedrick updated the Board on the following: County Leadership retreat on August 7 & 8, and the possible need for second July Board meeting for personnel, tentatively July 24.

**Conference/Meeting Update**

Mr. Hedrick will be at State FFA conference at Ripley on July 13, EPIC meeting on July 18, Bowles/Rice Training in Grant County on July 31, and in Charleston for a meeting with the State Superintendent on August 2 & 3.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, August 7, 2018, at the Pendleton County Board of Education Annex at 6:00 P.M.**

**Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the meeting adjourned at 6:53 p.m.**

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