

**PENDLETON COUNTY SCHOOLS
SEVENTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 16, 2021**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 17, 2020, at Pendleton County Middle/High School at 5:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Nicole Hevener, Asst. Superintendent, Tim Johnson, Travis Heavner, J.P. Mowery, and Lisa Jamison. Others in attendance were: Shawn Stinson, Amy Rexrode, Deona Champ.

Call to Order by the President

President Wilkins called the Board meeting to order at 5:30 p.m.

Pledge of Allegiance and Invocation: Ms. Hevener led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Presentation – Deona Champ, Child Nutrition

Deona Champ, Child Nutrition Director, made a presentation to the Board regarding Child Nutrition and feeding students during the pandemic. She praised all the staff and volunteers for making it all work and thanked the Board for their support. She also shared the plans to feeding students through the summer.

Student/Staff Recognition

Ms. Hevener recognized Ms. Champ for her work with child nutrition and the staff and volunteers that helped to feed students during this pandemic.

Minutes of the March 2, 2021 Board Meeting

Upon a recommendation by Ms. Hevener and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the minutes of the Board Meeting as presented.

Personnel

Upon a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to enter executive session at 5:58 p.m. according to WV State Code 6-9A-4B-2A, to discuss personnel. The Board returned from Executive Session at 6:22 p.m. with no action taken.

Resignations/Retirements

Bob Clay - Resignation, Extended School Year Provider

Phillip Combs (Rescinded) – Resignation, Physical Education Teacher @ FES

Phillip Combs rescinded his resignation prior to the Board meeting.

Upon a recommendation by Ms. Hevener and a motion by Mr. O'Neil seconded by Ms. Heavner, the Board voted unanimously to approve the resignation of Bob Clay, ESY provider, as presented with no action taken on Phillip Combs.

Employment of Personnel

Ryan Lambert – Principal @ BES

Linda Hedrick (withdrawn) – Long-Term Sub: Alternative Education Teacher @ PCMHS

Jacqueline Propst – Extra-Curricular Technology Integration Coach @ PCMHS

Jennifer Cook – Extra-Curricular Technology Integration Coach @ FES

Kelsey Cardwell – Itinerant Elementary Music Teacher @ NFES & BES

Diane Davis – Sixth Grade Teacher @ NFES

Linda Hedrick withdrew her vacancy consideration for the Long-Term substitute Alternative Education Teacher position at PCMHS prior to the Board Meeting.

Upon a recommendation by Ms. Hevener and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the employment of the remaining personnel, as presented with no action taken on Linda Hedrick since her vacancy consideration was withdrawn.

Approval of Volunteers/Chaperones

BES Volunteers Ashley Lambert Samantha Puffenbarger

BES Chaperones Ashley Lambert Samantha Puffenbarger

Upon a recommendation by Ms. Hevener and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Volunteers and Chaperones as presented.

Permission to Post Positions

Graduation Coach; Extra-Curricular, a day/week@PCMHS, now through May 2022

2 -Summer CIS Coordinators; Extra-Curricular contract, 40 hours total each position

CIS Coordinator@PCMHS, 2021-2022 School Year

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Upon a recommendation by Ms. Hevener and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approve the Posting of Positions as presented.

Leaves of Absence There were no Leaves of Absence for approval.

Finance

FY 2021-2022 Schedule of Proposed Levy Rates

Mr. Mowery presented the FY 2021-2022 Schedule of Proposed Levy Rates to the Board for approval.

Upon a recommendation by Ms. Hevener and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the FY 2021-2022 Schedule of Proposed Levy Rates as presented.

FY 2021-2022 Preliminary Budget

Mr. Mowery had no draft of the FY 2021-2022 Preliminary Budget for presentation, but discussed some items that may affect the budget. A budget hearing will be held on April 20, as required by state code and the final version will be presented for approval at the second meeting in May 2021.

Approval of WAN Contract – E-rate

Mr. Mowery presented the WAN Contract bids to the Board for approval. After extensive review, Mr. Mowery recommended that the Board sign a three-year contract with Hardy Telecommunications as the WAN provider for Pendleton County Schools with the option for two annual renewals.

Upon a recommendation by Ms. Hevener and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the WAN Contract as presented. Mr. O’Neil abstained from the vote.

Budget Revisions There were no budget revisions for approval.

Financial Update

Mr. Mowery updated the Board on the following financial information: Current year is going strong. Child Nutrition is exceeding expectations. Budget fund balance carryover should be good at the end of this fiscal year. Stimulus money will be directed to PCS again this year, but no definitive figures have been received.

Facilities

Facilities Update

Mr. Johnson updated the Board on the following Facilities items: Warranty inspector was here to give approval of roof work at NFES and PCMHS. Several items were noted as needing correction. Once those items are addressed, he will return to do another inspection to approve the warranty. Bids are coming in for cameras projects. They are looking for someone to come do elevator inspections. Construction crew at PCMHS is continuing to work to get as much done as possible to move toward completion. They are working second shift as to not cause disruption to the school day. Mason and Berry are coming back to work on issues with BARD units.

Old Business There was no Old Business to discuss.

New Business

2021-2022 School Calendar for Approval

Ms. Hevener presented the 2021-2022 School calendar to the Board for approval prior to state submission.

Upon a recommendation by Ms. Hevener and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the 2021-2022 School Calendar so it can be submitted to the state for approval.

Other:

School Improvement/Student Achievement

Mr. Heavner updated the Board on the following: Pre-school registration has begun. BES and NFES registrations were completed last week with FES scheduled for this week. Summer school plans are still ongoing with sign-up sheets going out to schools soon so that plans for staffing can be addressed. Amy Rexrode, Title I teacher at FES, shared information regarding Title I, what it looks like at her school and how the funding is used to help students and parents. She shared activities and programs that they use the funds to support. She explained how COVID has affected how it

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looks, and how they are still finding ways to help students and parents with various needs to help students be successful.

Superintendent's Update

Ms. Heavner shared information about the Summer Success program. She also shared information regarding a recent extension from the WVDE to vaccinate immediate family members of school personnel.

Conference/Meeting Update

Mr. Hedrick has a SBCTC meeting on Wednesday, March 17. He has a county administrators' meeting on Monday, March 22 at the Oak Flat Ruritan building.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, April 6, 2021 at the Pendleton County Board of Education Annex at 5:30 p.m.

Upon a recommendation by Ms. Hevener and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the meeting adjourned at 7:25 p.m. to reconvene on Tuesday, April 20, 2021, per WV Statute.