

**PENDLETON COUNTY SCHOOLS  
NINETEENTH COUNTY BOARD MEETING  
TUESDAY, MARCH 19, 2019**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 19, 2019, at Pendleton County Middle/High School at 5:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, Deona Champ and Lisa Jamison. Others in attendance were: Rebecca McConnell, Sue Harper, Kimberlee Hevener and Shawn Stinson.

**Call to Order by the President**

President Wilkins called the Board meeting to order at 5:30 p.m.

**Pledge of Allegiance and Invocation:** Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

**Public Comment** There was no public comment.

**Presentations – Pendleton County Library**

Becky McConnell spoke on behalf of the Pendleton County Library. They made a presentation to the Board regarding the reading programs and collaborations that they provide to the students of Pendleton County with the funds that they receive annually from the school system. They thanked the Board and asked for their continued support so that these programs may continue.

**Student/Staff Recognition**

Mr. Hedrick shared information with the Board regarding 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winners from Pendleton County at the Regional Social Studies Fair and a 1<sup>st</sup> place winner from Pendleton County in the State Young Writers Contest.

**Minutes of the March 5, 2019 Board Meeting/Executive Session**

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the minutes of the above Board Meeting.

**Personnel**

**Resignations/Retirements**

**Wanda Wimer** – Bus Driver, Retirement

**Collen Smith** – Teacher, Retirement

**Allison Ulmer** – Teacher, Resignation

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the resignation and retirements with regret.

**RIF/Transfer**

**RIFs:** Dana Yokum, Title II, Technology Integration Coach

**Reason:** Funding source may not be available.

**Transfers** Nancy Barkley, Cook/Head Custodian, NFES  
Joshua Nesselrodt, Cook/Head Custodian, BES

**Reason:** Change in job responsibilities to include multi-classification of cook/Head Custodian.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the RIFs/Transfers as presented.

**Employment of Personnel**

**Sandra Simmons** - Itinerant Elementary Reading & Math Interventionist

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the Employment of Personnel as presented.

**Approval of Volunteers/Chaperones**

**BES None**

**FES Volunteers**

Katherine L. Fotos     Jackie C. Lambert     Kyle D. Mills

**FES Chaperones**

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Kyle D. Mills

**NFES - None**

**PCMHS Volunteers**

Luke Yokum

Ashley Howard

Jerry Heavner

**PCMHS Chaperones**

Luke Yokum

Ashley Howard

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the Volunteers and Chaperones as presented.

**Approval of Contracts** There were no contracts for approval.

**Leaves of Absence** There were no Leaves of Absence for approval.

**Finance**

**FY 2019-2020 Schedule of Proposed Levy Rates**

Mr. Mowery presented the FY 2019-2020 Schedule of Proposed Levy Rates to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the FY 2019-2020 Schedule of Proposed Levy Rates as presented.

**FY 2019-2020 Preliminary Budget**

Mr. Mowery had no draft of the FY 2019-2020 Preliminary Budget for presentation, but discussed line items that will be reflected in the budget. The final version will be presented at the April 16, 2019 meeting as required by state code.

**Budget Revisions** There were no budget revisions.

**Financial Update** There were no addition financial items to update.

**Facilities**

**Needs Project Update**

Mr. Linaburg updated the Board on the progress of the Needs Project. The architectural firm will be coming this week and also over spring break to begin doing 3D scanning of the buildings so that they can begin their design phase.

**Facilities Update**

Mr. Linaburg updated the Board on the following Facilities items: Drainage issues at PCHS on the football/baseball field that have been corrected and measures they are taking to keep the same issues from occurring again.

**Old Business** There was no Old Business to discuss.

**New Business**

**School Calendar Adjustment**

Mr. Hedrick presented the School Calendar adjustment recommendations to the Board for approval. Ms. Kimble made a motion to change the suggested April 22 make up day to April 16 instead.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the School Calendar Adjustment with the change as requested.

**MOU with Potomac Highlands Guild**

Mr. Hedrick presented an MOU with Potomac Highlands Guild to the Board for approval. The MOU is being set up for services to be provided by the guild for student and family counseling services utilizing school facilities.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the MOU as presented.

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**Selection of Firm for CEFP**

Mr. Mowery presented the interview committee’s recommendation of The Thrasher Group for the completion of the CEFP to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the selection of

**Out-of-County Transfer Request**

<b>PARENT</b>	<b>STUDENT</b>	<b>GRADE</b>	<b>TRANSFER SCHOOL</b>
Miller, Wilson & Nancy	Levi W	PreK3	Grant

Ms. Hevener presented the Out-of-County Transfer Requests to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Out-of-County transfers as presented.

**Other:**

**Seventh Moth Attendance**

Mr. Linaburg presented the 7<sup>th</sup> Month Attendance to the Board for review.

**School Improvement/Student Achievement**

Mr. Hedrick updated the Board on the following: School Improvement - He and Mr. Heavner will be meeting with principals to look at student data to make adjustments as needed. Student Achievement – He informed the Board of recent successes at Regional Math Field Day by Pendleton County students.

**Superintendent’s Update**

Mr. Hedrick updated the Board on the following: Recent presentation by the WVU Extension Service to administrators regarding their WV P20 program that promotes Dual Credit classes and two-year degree by high school graduation. A team from the county will be traveling to their pilot school to do more research to determine if it is something that could be considered in Pendleton County.

He also updated the Board on the Stopit App roll out change to move it after testing at PCMHS. He discussed WVDE round table discussions being held in the area on education reform. He shared information regarding Charter Schools across the country and gave academic outcomes and other differences in comparison to public school.

He informed the Board that he is working on scheduling a public legislative forum April 26 at PCHS. Plans are still tentative, as responses have not been received from all of our local representatives. He also mentioned the planned Legislative Special Session in Charleston slated for late May.

**Conference/Meeting Update**

Mr. Hedrick will be in EPIC meeting on March 21 in Romney, at SBCTC for a meeting on March 26, and EPIC superintendents meeting in Grant County on April 1.

**The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, April 2, 2019 at the Pendleton County Board of Education Annex at 5:30 p.m.**

**Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O’Neil, the meeting adjourned at 6:58 p.m. to reconvene on Tuesday, April 16, 2019, per WV Statute.**