

**PENDLETON COUNTY SCHOOLS
SIXTH COUNTY BOARD MEETING
TUESDAY, SEPTEMBER 26, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, September 26, 2017, at the Pendleton County Board of Education Annex. The following members were present: J.D. Wilkins - President, Richard Gillespie, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, J. P. Mowery, and Lisa Jamison. Others in attendance were: Shawn Stinson, Carrie Ruddie.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:15 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student/Staff Recognition

Mr. Hedrick shared information for the Academic and Responsible Students for September from PCMHS. He also shared a picture from the WV Teacher of the Year Banquet, showing four Teachers of the Year honored from different counties, who were all graduates of Pendleton County Schools.

A portion of 7a was moved to this point of the meeting. Minutes are in chronological order.

Minutes of the September 5, 2017 Board Meeting/Executive Sessions

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Gillespie, Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements

Tim Hoover - Substitute Bus Driver – Resignation

Heather Porcella – Substitute Cook & Substitute Aide – Resignation

Dave Eason – Girl's Head Basketball Coach-PCMHS - Resignation

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the Resignations with regret. Ms. Heavner abstained from the vote.

Employment of Personnel

TBD Substitute Bus Drivers

TBD Substitute Teachers

Lynette Hull (Multi-Categorical Special Ed) - Homebound Teachers

TBD Substitute Itinerant Nurse/Supervisory Aide

TBD Assistant Track Coach – PCMHS

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to approve personnel as presented.

Permission to Post

Itinerant LPN/Supervisory Aide

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the posting as presented.

Approval of Contracts

Extra-Curricular contract (After School Detention) – Kathryn Staub

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to approve the Contracts as presented. Ms. Heavner abstained from the vote.

Removal of Contracts

Tabitha Willis

Carol Windett

Megan Wimer

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the Removal of Contracts as presented.

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Approval of Volunteers/Chaperones

BES Volunteers:

Anna Pence	Saprena Kalb	Betty Tingler	Benny Scott
Shawn Scott	Jessica Varner	Mary Rexrode	Kristin Grapes
Cindy Sponaugle	Kevin Sponaugle	Douglas Reedy	Debbie Reedy

BES Chaperones:

Anna Pence	Saprena Kalb	Betty Tingler	Jessica Varner
Mary Rexrode	Anthony Fields	Loretta Fields	Elizabeth Boggs
Kristin Grapes	Cindy Sponaugle	Kevin Sponaugle	Jason Boggs
Debbie Reedy	Douglas Reedy		

NFES Volunteers:

Carolyn Bennett	Rebecca Arbaugh	Donnie Vandevander
Liane Vandevander		

FES Volunteers

Megan Wimer	Melissa Hartman	Caitlyn E Thompson	Brooke Hott
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PCMHS Volunteers:

Kristi Miller	Jenny Moats	Renee Hedrick	Trent Moats
Kris Kirk	Terri McCoy	Chris Phillips	Melina Mason
Sydney Waldron	Michael Gardiner	April Poling	Randie Poling
Jeffrey Plummer	Misty Perry	Angela Hedrick	Jaci Hall
Andrea Wyatt	Tracey Pennington	Katherine McConnell	

PCMHS Chaperones:

Kristi Miller	Jenny Harper	Renee Hedrick	Melina Mason
Ashley Phillips	Beth Kirk	Kris Kirk	Miranda Kimble
Jeremy Kimble	Ina Hevener	Angela Forbus	Terry Teter
Sydney Waldron	Misty Perry	Randie Poling	April Poling
Jeffrey Plummer	Andrea Wyatt	Ruth VanMeter	Jaci Hall
Tracy Ruddle	Angela Hedrick	Lori Roberson	Terri McCoy
Terri Sites	Kimberly Vandevander	Shannon Kuykendall	
Jacqueline Redmond	Christopher Ruddle	Tracey Pennington	

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve personnel as presented.

Leaves of Absence:

Cathy Bennett – Day without pay

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the Leave of Absence as presented.

Administrative Leave

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to enter Executive Session at 6:35 p.m. according to W. Va. Code 6-9A-4(b)(2)(A), for the purpose of personnel matters.

Upon a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted to return to regular session at 6:44 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the administrative leave for Anita Warner, as presented.

Finance:

FY 2017 Year-end Financials

Mr. Mowery presented the FY 2017 Year-end Financials to the Board for approval.

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Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the FY 2017 Year-end Financials as presented.

Budget Revisions There were no Budget Revisions to present.

Financial Update There was no other financial updates.

Old Business:

Facilities

Larry Hedrick, a representative from Lantz Construction requested that the Board allow them egress over a portion of Board property at PCMHS for a construction project that they will be doing at Pendleton Manor.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve temporary access contingent upon review by the Superintendent of the property and the agreement from Lantz's attorney, to be presented at the October 17, 2017 Board Meeting.

Prior to the start of the meeting, the Board personally reviewed the progress of the repairs at the Harold Micheal building, which is near completion. Mr. Linaburg updated the Board on the needed replacement of bleacher wheels.

Mr. Linaburg also updated the Board on the MIP grant progression and receipt of the Statements of Qualifications. He informed the Board that county policy requires a Board representative to be a part of the SOQ opening, review and interview process. A date will be set to open up the SOQs and create a short list for interviews.

Mr. Hedrick discussed the possibility of purchasing generators from the former Navy Base property with the Board.

Mr. Linaburg informed the Board of the Needs Grant progress and upcoming due date of the submission.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to enter Executive Session at 7:48 p.m. according to W. Va. Code 6-9A-4(9), for the discussion of matters involving construction planning and commercial competition.

Upon a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to return to regular session at 8:05 p.m. with no action taken.

New Business

Both 8a and 8b were moved to the end of the meeting. Minutes are in chronological order.

Superintendent Goals

Mr. Hedrick presented his goals for 2017-2018 to the Board for approval.

Upon a recommendation by Mr. Wilkins and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to enter executive session at 8:31 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel.

Upon a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted to return to regular session at 8:47 p.m. with no action taken.

Upon a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the goals as presented.

Individual Exception for 4 year Attendance

Mr. Hedrick presented a student request for Individual Exception for 4-year attendance to the Board for approval.

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Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to enter Executive Session at 8:15 p.m. according to W. Va. Code 6-9A-4(A)(6), for the discussion of matters involving individual's privacy.

Upon a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted unanimously to return to regular session at 8:23 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Individual Exceptions for 4-year attendance for Student #PCHS17-18-3 as presented.

Policies for Review There were no policies for review.

Other:

First Month Attendance Report

Mr. Linaburg presented the First Month Attendance Report to the Board for review. He commended the new Truancy Diversion Specialist and the work that she is doing.

Conference/Meeting Update

Mr. Hedrick and Ms. Heavner will be in Bridgeport on September 27 and 28 to attend ASA training.

The next regular meeting of the Pendleton County Board of Education will be held jointly with Grant and Hardy Counties on Wednesday, October 4, 2017 at the Grant County Board of Education at 6:00 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the meeting adjourned at 8:55 p.m.