

**PENDLETON COUNTY SCHOOLS
NINTH COUNTY BOARD MEETING
TUESDAY, OCTOBER 16, 2018**

The Pendleton County Board of Education convened in Regular Session on Tuesday, October 16, 2018 at North Fork Elementary School at 6:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Rick Linaburg, Travis Heavner and Lisa Jamison. Others in attendance were: John Jenkins, Rebecca Heavner, Leslie George, Yasi Kirby, and Shawn Stinson. Several staff members, students and parents attended the award presentation prior to the meeting.

At 5:30 p.m., prior to the meeting, the Board and Central Office Administrative Staff enjoyed a meal prepared and served by the faculty. At 6:00 p.m. Mr. John Jenkins, Principal at NFES, welcomed the Board students and parents to the meeting. Mr. Jenkins and Mr. Hedrick presented Award Certificates to all the NFES students who excelled in the WV Summative Assessment tests in the 2017-2018 School year. Twenty-seven students were recognized for their skills in ELA, Math and Science.

The Board then heard from Mr. John Jenkins, Principal, NFES. He told the Board how happy he was to be back at NFES. He explained that the school's goal this year was to increase student achievement. To achieve that goal, they have set high expectations for both staff and students. He thanked the Board for the recent hiring of three employees at NFES, Stacy Slaughter, Kitty Sponaule and Nancy Barkley. He was happy to report that the discipline referrals have been low so far this year and that students seem to be more focused and well behaved. He gave all the credit to the teachers for getting their students more engaged. He also reported that the attendance for the year had been above 95% and explained how they are encouraging better attendance. He also shared with the Board regarding the schools fresh fruits and vegetables program that they thought may be ending. They received assistance in obtaining a grant as well as local donations to continue the program.

Ms. Yasi Kirby spoke on behalf of the LSIC. She shared some things that they are doing for school improvement, including purchasing new rugs displaying the Braves Logo, implementing Grad 20/20 to increase graduation rates, Brag Tags for academics and attendance and working with Experiential Learning to plant fruit trees and raised beds to assist with the fresh fruits and vegetables program.

Ms. Kirby also spoke on behalf of the PTSO. She highlighted their funding of student activities including: Field day T-Shirts, AR trip and rewards, Red Ribbon Week, Science/Social Studies Fair Dinner, Student yearbooks, planners, cheerleading and basketball uniforms, just to name a few. She discussed their past fund raising initiatives and shared their plans for future fund raising. Special projects recently funded included updating the concessions area with a new fryer and stove. Their goal continues to be increasing involvement with family and community.

Becky Heavner, President of the Faculty Senate, spoke on their behalf. She thanked the Board for a late hire in 2017-2018 of Raven Turner, who has been a great addition to their staff. She explained to the Board that they are focusing on writing to improve Reading and Language Art skills and utilizing the new Go Math curriculum to improve student test scores. She informed the Board of a school wide field trip to Ft. Seybert and the Boggs Museum during TMF, which was a great interactive learning experience for their students.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:30 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

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Student/Staff Recognition

Mr. Hedrick informed the Board that October is Principal appreciation Month. He praised all of the principals for all they do. He shared information for the Academic and Responsible Students for October from PCMHS. He also shared the student athlete of the week, from PCHS, Kole Puffenberger and shared the WHSV news story.

Minutes of the October 2, 2018 Board Meeting/Executive Session

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements There were no Resignations or Retirements.

Employment of Personnel

Allison Ulmer - Homebound Teaching/Multi-Categorical Special Education

TBD Itinerant Reading/Math Interventionist

TBD Substitute Supervisory Aides

TBD Substitute Bus Drivers

Elizabeth Shriver - Substitute Cook

Jessica Price - Substitute Cook

TBD Substitute Teachers

TBD Extra-curricular General Maintenance/Electrician II

TBD Extra-curricular coaching position/PCMHS--Supportive Football Assistant

TBD Extra-curricular coaching position/PCMHS Cheerleading

Walter Hojka - Extra-curricular string instrument instructor

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve personnel as presented. Ms. Heavner abstained from the vote.

Approval of Volunteers/Chaperones

BES Volunteers:

Roy P Harper Jeffrey Stuart Bowers II George Zutaut III

Alvin C Pratt Andrea Luker

BES Chaperones:

Roy P Harper Jeffrey Stuart Bowers II George Zutaut III

Andrea Luker

FES Volunteers: Mallory Roberson

NFES Volunteers:

Cathy McMorrow Holly Bennett John Ours

Karen Ours Amber Tingler Stefanie Huffman

Lara Hedrick Brandy Bland Lori Bennett

Wendy Kisamore Kevin Kisamore Susan Bennett

NFES Chaperones:

Nicholas Arcure Cathy McMorrow Holly Bennett

John Ours Karen Ours Amber Tingler

Stefanie Huffman Wendy Kisamore Kevin Kisamore

Susan Bennett

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the Volunteers and Chaperones as presented.

Approval of Contracts There were no contracts for approval.

Leaves of Absence: There were no Leaves of Absence for approval

Finance:

Treasurer's Report September 2018

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Mr. Mowery presented the September 2018 Treasurer's Report to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the September 2018 Treasurer's report as presented.

Budget Revisions

Mr. Mowery presented the following Budget Revisions to the Board for approval:

Budget Supplements:

- #109 - Fund 61 Carryover - \$26,209.00 Expense & Revenue
- #110 - Fund 11 Carryover - \$67,178.29 Expense, \$67,178.29 Equity
- #111 – Reduce Title I to Actual Revenue - (\$19.87) Negative Expense & Revenue
- #112 – Title IV - \$21,181.84 Expense & Revenue
- #113 – Title II Increase to Actual - \$0.25 Expense & Revenue
- #114 – Project Aware - \$8,727.05 Expense & Revenue

Supplements – Total (Net) \$123,276.66 Expense, \$56,098.37 Revenue, \$67,178.29 Equity

Budget Transfers:

- #300 – Title I from Reserve to Actual - \$278,065.13
- #301 – Title II from Reserve to Actual - \$50,302.25
- #302 – Vocation Federal - \$9,356.00.

Total transfers: \$337,723.38.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the Budget Revisions as presented.

Financial Update

Mr. Mowery informed the Board that he is serving on a statewide school finance committee providing input of rural school needs. Mr. O'Neil praised Mr. Mowery for his presentation at the WWSBA meeting in Charleston and Mr. Hedrick and Mr. Mowery for their input at the State Board Meeting in Grant County.

Old Business There was no old business.

New Business

Joint Tri-County Board Meeting

Mr. Hedrick requested that the Board move its regular meeting on December 18 from the Pendleton County Annex to hold a joint Tri-County meeting with Grant and Hardy County in Hardy County at the Moorefield High School.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to participate in the Joint Tri-County meeting in Hardy County on December 18 at 6:00 p.m., in place of the regularly scheduled Board meeting in Pendleton County on that date.

Individual Exception for 4 Year Attendance

Mr. Hedrick presented a student request for Individual Exception for 4-year attendance to the Board for approval for Student #PCHS 18-19-6.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Heavner, the Board voted unanimously to approve the Individual Exceptions for 4-year attendance for Student #PCHS 18-19-6 as presented.

Critical Needs Shortage Area Policy 2018-2019

Mr. Mowery and Ms. Heavner informed the Board members of the areas that have been determined as critical needs areas for Pendleton County Schools for the 2018-2019 school year due to having insufficient number of certified teachers. The Critical Needs Shortage Areas are Science, Math, Special Education, Elementary, Math and Reading Interventionist.

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Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the critical needs areas as presented.

Out-of-County Transfer Request

PARENT	STUDENT	GRADE	TRANSFER SCHOOL
Travis and Katrina Moyers	Curtis	9	Highland

Mr. Linaburg presented an Out-of-County transfer request to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O’Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Out-of-County Transfer request as presented.

Facilities

Needs Project

Mr. Hedrick and Mr. Linaburg updated the Board on the Needs Project application process. The Superintendent’s Interview with the SBA will be October 29. The awards will be announced on December 1.

Facilities Update

Mr. Linaburg updated the Board on the following Facilities information: Insurance money has been received for partial roof repair at the Kline Building. An estimate has not yet been received for the cost for total roof repair. Once received, the project will be put out for bids.

Other:

Second Month Attendance Report

Mr. Linaburg presented the Second Month Attendance Report to the Board for review. He also shared information regarding a statewide task force that has been established to look at chronic absenteeism in the state.

School Improvement/Student Achievement Update

Mr. Hedrick updated the Board on the following School Improvement/Student Achievement. Bullying and Suicide prevention training has been completed for staff, Analysis of the state assessment regarding areas of weakness was provided to past and present teachers to help with remediation, the first round of school improvement meetings to look at student data and how to improve academic achievement have been scheduled with administrators, Math for life grant team meeting will be held on November 9, Kahn academy training for support and practice for SAT has been provided, CBA data has been provided to all staff to see how their students did on their first benchmark to help adjust instruction, leadership team meetings will focus on academic improvement. Nicole Hevener discussed additional training provided to Special Education teachers and meetings held to build collaboration with parents of those students.

Superintendent’s Update

Mr. Hedrick updated the Board on the following: ALICE training was provided to staff at PCMHS and BES on October 12 and October 15. Mr. Travis Heavner discussed what the training is about and what techniques were covered in the training. Mr. Hedrick indicated that future plans are to have law enforcement to come out and do an active shooter training with staff. He noted that all the safe school plans have been updated and located at the each school and central office. He shared the ACT scores for our students who took the test. All scores were higher than the state scores.

Conference/Meeting Update

Mr. Hedrick will be attending the following: Parent Teacher Conferences at the schools on October 17 and 18, the Pendleton County Chamber of Commerce dinner on October 17, an

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EPIC teleconference on October 18, an SBCTC meeting and an Eastern meeting on October 24, and in Charleston on October 29 for an SBA interview. He will be hosting a Superintendent's meeting on October 19 in Pendleton County.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, November 6, 2018 at the Pendleton County Board of Education Annex at 5:30 p.m. Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the meeting adjourned at 7:30 p.m.

**PENDLETON COUNTY SCHOOLS
TENTH COUNTY BOARD MEETING
TUESDAY, OCTOBER 22, 2018
SPECIAL SESSION**

The Pendleton County Board of Education convened in Special Session on Monday, October 22, 2018 at the Franklin Elementary School beginning at 5:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Teresa Heavner, Betty Kimble and Sonny O'Neil. Central Office staff in attendance were: Charles Hedrick, Superintendent, and Lisa Jamison. Others in attendance were: Lori Hull, Principal, PCMHS, Jennifer Taylor-ide, student #2018-2019-1 and parents.

Call to Order by the President

President Wilkins called the Board meeting to order at 5:30 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Student Hearing:

Student #2018-2019-1

The Board convened in Special Session at 5:30 p.m. to conduct student expulsion hearing according to WV State Code 6-9A-4b-3. Mr. Wilkins explained the rules of the hearing and the options for open or closed session. The student requested that the Session be closed. The Board entered closed session at 5:32 p.m. Ms. Heavner and Ms. Kimble recused themselves from participating in the closed session and executive session and left the room.

Ms. Lori Hull, Principal at PMCHS, gave testimony and a summary of student #2018-2019-1's discipline records, attendance records, and transcripts and statements from the student and other witnesses. Ms. Hull recommended student be expelled for one year (365 days), according to WV Code 18A-5-1a.

The student and parents were given the opportunity to ask questions. They asked questions of Ms. Hull and the Board. The Board then asked questions of Ms. Hull. The family was then given the opportunity to make statements. The student and parent addressed the Board and the board asked questions of the student. Jennifer Taylor-ide spoke on behalf of the student.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil seconded by Mr. Burgoyne, the Board voted unanimously to go into Executive session at 6:03 p.m. based on according to WV State Code 6-9A-4b-3. Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board returned to regular session at 6:21 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously, to suspend Student #2018-2019-1 for one year (365 days) according to WV State Code 6-9A-4b-3 effective October 22, 2018. The student will receive homebound instruction to continue their education. The student will not be allowed on school grounds or to attend any school functions during the suspension.

Upon a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the special meeting adjourned at 6:27 p.m.