

**PENDLETON COUNTY SCHOOLS
SIXTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 7, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 7, 2017, at Franklin Elementary School. The following members were present: JD Wilkins, Richard Gillespie, Teresa Heavner, Sonny O'Neil and Betty Kimble. Central Office Staff present: Charles Hedrick, Superintendent, J. P. Mowery, Nicole Hevener, Rick Linaburg and Lisa Jamison. Others in attendance were: Terri McCoy, Sandra Simmons, and numerous FES staff members, parents and students.

At 5:30 p.m., the Board Members and Central Office staff enjoyed a meal prepared and served by the FES Staff and various school committees. After dinner the Board, FES staff, parents and students met in the cafeteria for a student award presentation.

Ms. Simmons welcomed the Board, students and parents to the meeting. She praised the students for their achievements and the parents, grandparents and friends for their support and participation in their student's education. Ms. Simmons, Mr. Linaburg and Mr. Hedrick presented Award Certificates to all the FES students who excelled in the WV Summative Assessment tests in the 2015-2016 School year. Sixty-four students were recognized for their skills in ELA, Math and Science.

After the awards presentation, the Board heard from the following: Ms. Simmons, Principal at FES, discussed FES's current transformation as a "Leader In Me" School. The "Leader in Me" program focuses on creating responsible, self-confident, well-mannered students and leaders. The students and staff have been excited about the program and are already seeing changes in the students and faculty. She also discussed the school's strategic plan and their goals for Reading, Math and Student Engagement, as well as their action plan to achieve those goals.

Wilma Pitsenbarger, Teacher member of the LSIC discussed their goals which included engaging more community support, maintaining volunteer programs and parent involvement, as well as searching for alternative ways to fund school improvements. She also discussed their support of policies and procedures to ensure the safety of FES students, staff and volunteers.

Jill Liggett, Service Personnel member of the LSIC, shared their wish list which included: More concrete areas and sidewalks for playgrounds, shade structures for the playground, landscaping around the school, and gymnasium bleachers. She also discussed the recent Parent Satisfaction Survey results, which had a return rate of 49% and an overall satisfaction rating of 4.61 out of 5.

Marlene Simmons, President of the Faculty Senate, updated the board of their goals as faculty members. Those goals included: Providing a safe school and positive climate for all staff and students, exhibiting effective leadership at every level, managing effective and creative classrooms, and observing student growth and success as evidenced by increased scores in Math, Reading, Early Literacy and State Assessments.

Jessica Basagic, President of the PTO, updated the Board on support activities they had completed. They included: Teacher reimbursement for purchasing classroom supplies, financially supporting the Accelerated Reader program, continuation of the Kindness Challenge, paying for an Anti-Bullying guest speaker presentation, donating to the Art Program, donating to the 6th grade class trip to Washington, DC, and helping fund state participation to Young Writer and Geography Bee winners. She also highlighted the PTO goals to obtain funding through various sources to support school growth and improvement, support key instructional mandates, contribute to technological advancements and promote healthy lifestyles for the students.

In closing, Ms. Sandra Simmons thanked the Board for their support of FES.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:43 P.M.

**PENDLETON COUNTY SCHOOLS
SIXTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 7, 2017**

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student Recognition

Mr. Hedrick shared information provided by school Principals with the Board for students who received the following recognition: PCHS February Academic Student of the Month award and PCHS February James Huffman Responsible Student of the Month award; Winners in the County Young Writers contest; County Math Field Day winners; FES Social Studies Fair winners and WV Future Problem Solver winners.

Consent Agenda Items:

Minutes of the February 21, 2017 Board Meeting/Executive Session

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements: There were no Resignations/Retirements

Employment of Personnel:

TBD Itinerant Math Interventionist

TBD Substitute Bus Drivers

Marjorie Somerville – HS Science - Long-Term Substitute Teachers

TBD Short-Term Substitute Teachers

TBD Itinerant Special Education

Kathryn Verzich - Substitute Nurse/Supervisory Aide

Manda Teter & Wendy Marsh – Substitute Supervisory Aide

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve the employment of the above personnel.

Approval of Volunteers/Chaperones

BES Chaperones -	Jason Kuykendall	Shannon Kuykendall	Dennis Knicely
	Trisha Anderson	Sharon Hedrick	James E. Lambert
	James Mark Ruddell	Tracey L. Ruddell	Travis Sewell

FES - **None**

NFES - **None**

PCMHS - **None**

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner the Board voted unanimously to go into Executive Session at 6:47 p.m. according to W. Va. Code 6-9A-4(b)(2)(A), for the purpose of personnel matters. The Board returned to regular session at 6:53 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the employment of the above Volunteers/Chaperones for Countywide use.

Leave of Absence There were no Leave of Absences for approval.

Finance:

Treasurer's Report for Approval Month End February 2017

Mr. Mowery presented the February 2017 Treasurer's Report to the Board for approval. Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Treasurer's Report as presented.

Bills to Approve

**PENDLETON COUNTY SCHOOLS
SIXTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 7, 2017**

Mr. Mowery presented the Bills for Approval for Month End February 2017. Bills totaled \$401,578.97.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Bills as presented.

Budget Revisions

Mr. Mowery presented the following Budget Revisions to the Board for approval.

Supplement #119: \$45,651.07. Transfer #306: \$192,503.42.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Budget Revisions as presented.

Financial Update

Mr. Mowery updated the Board on the following financial items: Correspondence with the WVDE concerning Budget Variance Analysis, Student Meal Participation rates at NFES, SRS Funding Letter, News articles from surrounding county school systems concerning facilities, budgets and personnel.

Lease Purchase Refinancing

There was no new information obtained concerning the Lease Purchase Refinancing.

Old Business:

Facilities

Mr. Linaburg updated the Board on the MIP grant submission and his recent discussion with the SBA. They are currently reviewing the submission. The grant decisions will be made on June 22, 2017.

Mr. Linaburg also updated the Board on the Needs Grant process, which has begun. That submission is due on November 22, 2017.

Navy Base There was no new information to discuss concerning the Navy Base.

New Business: There was no new business to discuss.

Other:

Conference/Meeting Update.

Mr. Hedrick and Mr. Mowery will be in Charleston on March 16 and 17 to meet with the legislators concerning House Bill 2561. Mr. Hedrick will be in Bridgeport on March 24 for a Strategic Planning training session.

The next regular meeting of the Pendleton County Board of Education will be held on

Tuesday, March 21, 2017 at the Pendleton County Middle/High School at 6:00 P.M.

There will be a special meeting of the Board on Tuesday, March 14, 2017 at the Pendleton County Board of Education Annex.

Upon a motion by Mr. Gillespie, seconded by Ms. Kimble, the meeting adjourned at 7:51 p.m.

**PENDLETON COUNTY SCHOOLS
SEVENTEENTH COUNTY BOARD MEETING
TUESDAY, MARCH 14, 2017
SPECIAL SESSION**

The Pendleton County Board of Education convened in Special Session on Tuesday, March 14, 2017, at the Pendleton County School Board Annex. The following members were present: Richard Gillespie, JD Wilkins (by phone), Teresa Heavner (by phone), Sonny O'Neil (by phone) and Betty Kimble (by phone). Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, and Lisa Jamison. Others in attendance were: Lori Hull (by phone).

Call to Order by the President

Vice President Gillespie called the Board meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Consent Agenda Items:

Minutes of the March 7, 2017 Board Meeting/Executive Session

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Disciplinary Suspension

Upon a recommendation by Mr. Hedrick and a motion by Mr. Wilkins, seconded by Mr. O'Neil, the Board voted unanimously to go into Executive Session at 6:02 p.m. according to W. Va. Code 6-9A-4(b)(2)(A), to discuss personnel. Mr. Hedrick asked Ms. Hull, Principal at PCMHS, to remain in the Executive Session. The Board returned to regular session at 6:07 p.m. with no action taken.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to affirm the disciplinary action taken for Mr. Sean Rice.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, March 21, 2017 at the Pendleton County Middle/High School at 6:00 P.M.

Upon a motion by Mr. O'Neil, seconded by Ms. Kimble, the meeting adjourned at 6:08 p.m.