

**PENDLETON COUNTY SCHOOLS
TWENTIETH COUNTY BOARD MEETING
TUESDAY, APRIL 5, 2016**

The Pendleton County Board of Education convened in Regular Session on Tuesday, April 5, 2016, at the North Fork Elementary School at 6:00 p.m. The following members were present: J.D. Wilkins - President, Richard Gillespie (by phone), Teresa Heavner, Sonny O'Neil and Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, Charles Hedrick, J. P. Mowery, Lisa Jamison and Ann Bennett. NFES Staff present were: Nancy Kimble, Principal, Rebecca Heavner, Yasi Kirby, Victoria Gramlich, Shay Dove, Leslie Bowers, Robin Kile, Cyrena Harper, Walter Hojka, Jamie Rice, Cheryl Phares and Sherry Howard. Others in attendance were: Terri McCoy, Helan Turner, Jessica Kile, Tammie Mallow and numerous parents and students.

At 5:00 p.m., prior to the meeting, the Board and Central Office Administrative Staff enjoyed a meal prepared and served by the faculty.

After dinner, the Board Members and Central Office staff met with staff, parents and students in the cafeteria for an awards presentation. Mr. Hojka and the NFES 6th grade musicians played three musical selections prior to the awards ceremony.

Item 2a was moved to this point in the meeting. Minutes are in chronological order.

Call to Order by the President

President Wilkins called the Board meeting to order at 7:00 p.m.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment/Presentations

WV Summative Assessment Awards

Principal Kimble, Mr. Wilkins, and Ms. Robin Kile presented Award Certificates to all the NFES students who excelled in the WV Summative Assessment tests in the 2014-2015 school year. A total of 23 students were recognized for their skills in ELA and Math and 8 students were recognized for their skills in Science.

Presentations by North Fork Elementary School Staff, LSIC, Faculty Senate and PTO

Ms. Nancy Kimble, Principal, NFES, welcomed everyone and introduced the new staff. She discussed the school's goals and strategic plan and the notable progress that had been made at the school in both reading and math.

Ms. Rebecca Heavner presented for the Faculty Senate. She informed the Board of their goals, including implementation of a Positive Behavior Support program. She shared current Curriculum Innovations and Practices being used to enhance student learning. She shared the events that have occurred at NFES during this school year. Highlights included the annual trip to the Mountain Institute, the Grandparent's Luncheon, the Pumpkin Drop, Heritage Day, Author's Day, Fasching Day – a German tradition brought by Ms. Kimble, and their Ski Trip to Timberline.

Ms. Yasi Kirby presented for the LSIC. She shared their goal to increase membership and increase community involvement. She discussed their current and future plans for improvement at the school, beginning with the replacement of the school sign. She also discussed past and future fundraising opportunities and corporate sponsorships.

Ms. Rebecca Heavner addressed the Board with the current needs at NFES. She thanked the Board for increasing the Principal position from part-time to full-time. She shared the schools concerns in regard to cook, janitor and counselor positions at the school.

Ms. Jamie Rice, Guidance Counselor, addressed the Board in regard to her current duties two days a week at the school. She explained that needs for intervention have greatly increased and gave the Board some creative ideas to help assist with those services in the future.

Ms. Helan Turner presented for the PTSO. She discussed their involvement with school activities and the anticipated needs they will be funding. She discussed their fundraising activities and positive participation that they receive from parents.

**PENDLETON COUNTY SCHOOLS
TWENTIETH COUNTY BOARD MEETING
TUESDAY, APRIL 5, 2016**

Public Comment

Helan Turner, Tammie Mallow and Jessica Kile addressed the Board in regard to proposed bus route changes and concerns.

Item 7B was moved this portion of the meeting. The minutes are in chronological order.

Consent Agenda Items:

Minutes of the March 15, 2016 Board Meeting/Executive Sessions

Upon a recommendation by Mr. Lambert and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Retirements/Resignations

Joe Mullens – Bus Driver

Upon a recommendation by Mr. Lambert and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the above resignation.

Employment of Personnel:

Kevin R. Smith - Substitute Bus Driver

Rick Linaburg - Director of Administrative and Support Services

Nicole Hevener - Director of Human Resources and Student Services

Mr. Lambert presented the personnel for employment to the Board for approval. He requested that the Substitute Bus Driver position be voted on separately.

Upon a recommendation by Mr. Lambert and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Substitute Bus Driver.

Upon a recommendation by Mr. Lambert and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the remaining personnel as presented.

Approval of Probationary Contract Personnel:

Professional: Jennifer Cook Victoria Gramlich

Colleen Dykstra Carol Tenney

Cyrena Harper Darla Young

Lynette Hull Shay Dove

Tricia Nesselrodt Jennifer Willis

Yasamien Kirby Janice Hevener

Jamie Rice Courtney Wagner

Service: Amber Kimble Amanda Simmons

Lisa Jamison Judith Warner

Charity Malcolm Haley Harper

Holly Champ

Mr. Lambert presented the Probationary Contract Personnel to the Board for approval.

Upon a recommendation by Mr. Lambert and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to go into Executive Session at 7:27 p.m. to discuss personnel according to WV Code 6-9A-4B-2a. The Board returned to regular session at 7:31 p.m. with no action taken. Lisa Jamison left the room during the executive session, the discussion and the votes.

Upon a recommendation by Mr. Lambert and a motion by Mr. Gillespie, seconded by Ms. Kimble, the Board voted 4-0 to approve the Probationary Contract Professional Personnel as presented. Ms. Heavner abstained from the vote.

Upon a recommendation by Mr. Lambert and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted 4-0 to approve the Probationary Contract Service Personnel as presented. Ms. Heavner abstained from the vote.

Approval of Continuing Contract Personnel:

Professional: John Connor Michelle Sites

Christene Curtis Zachary Smith

**PENDLETON COUNTY SCHOOLS
TWENTIETH COUNTY BOARD MEETING**

TUESDAY, APRIL 5, 2016

Aaron Elbin	Kathryn Staub
Jeremy Eye	K. Brooke Springer
Kim George	Corrie Wagoner
Ashlee Reed	Katie Neptune

Michael Puchany

Service: Crystal Warner-Huffman
Sherry Howard

Mr. Hedrick presented the Continuing Contract Personnel to the Board for approval. Mr. Lambert left the room during the discussion and the vote.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Continuing Contract Professional Personnel as presented.

Upon a recommendation by Mr. Lambert and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the Continuing Contract Service Personnel as presented.

Approval of Volunteers/Chaperones:

NFES Chaperones – Robert M. Daniello	Larry T. Raines
Tammie L. Mallow	Kathy V. Teter
Carrie S. Kisamore	Casey A. Raines
Jennifer A. Raines	Molly Morris
Samuel Johnston	Michelle Vandevander
Jill Warner	Tracy Pennington
Sherry Hedrick	Kevin Kisamore
Wendy Kisamore	Nancy Reed
Wendy Colaw	Alva Hedrick
Andrea Wyatt	Laura Nelson
Jacqueline “Ann” Daughtry	

PCMHS Volunteers – John Dyer (JD) Heavner II

PCMHS Chaperones – Diana Mitchell Charles Lester King, Jr

Upon a recommendation by Mr. Lambert and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the above volunteers and chaperones.

Finance:

March 2016 Treasurer's Report

Mr. Mowery presented the March Treasurer's Report to the Board for approval.

Upon a recommendation by Mr. Lambert and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the March Treasurer's Report as presented.

March Bills

Mr. Mowery presented the March Bills to the Board for approval. Bills totaled: \$446,133.96.

Upon a recommendation by Mr. Lambert and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the March Bills as presented.

Budget Revisions

Mr. Mowery had no Budget Revisions to present.

Financial Update

Mr. Mowery updated the Board on the following financial matters: Local Share; Section 125 Plan Amendment; Forest Land Impact Aid.

Bus Driver Request

Mr. Mowery and Mr. Lambert presented a request from Wanda Wimer for a salary adjustment for her vocational bus route.

**PENDLETON COUNTY SCHOOLS
TWENTIETH COUNTY BOARD MEETING
TUESDAY, APRIL 5, 2016**

Upon a recommendation by Mr. Lambert and a motion by Mr. Gillespie and seconded by Mr. O'Neil, the Board voted unanimously to approve the adjustment as follows: Ms. Wimer will be paid for her vocational route on all days worked, despite any two-hour delays. The change will take place beginning in the 2016-2017 school year.

Countywide Copier Lease

Mr. Mowery presented the new Countywide Copier Lease with the Board for approval. He noted a discount for the new contract and upgraded equipment and capabilities.

Upon a recommendation by Mr. Lambert and a motion by Ms. Heavner and seconded by Ms. Kimble, the Board voted unanimously to approve the new lease as presented.

Item 6a was moved to the last item on the agenda. Minutes are in chronological order.

Old Business:

PCMHS Financial Review

Upon a recommendation by Mr. Lambert and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to go into Executive Session at 8:44 p.m. to discuss finance according to WV State Code 9A-4b-7. The Board returned to regular session at 9:08 p.m. with no action taken.

Upon a recommendation by Mr. Lambert and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to modify the agreement and forward the modified agreement to all parties for signatures to be executed and returned to the Board before the April 19, 2016 Board meeting.

New Business:

Out-of-County Transfer Requests

The Out-of-County Transfer requests were presented to the Board for approval.

Upon a recommendation by Mr. Lambert and a motion by Mr. O'Neil, seconded by Ms. Kimble, the board voted unanimously to approve above the Out-of-County Transfer Requests as presented.

Other:

Seventh Month Attendance Report

Mr. Hedrick presented the Seventh Month Attendance report to the Board. He explained the drop in attendance percentages due to legislative changes in regard to absences.

Bus Route Update

Mr. Lambert and Mr. Hedrick updated the Board on their recent meetings with bus drivers and the work that had been completed, per the Board's request, in regard to the proposed routes. Further discussions will continue, as appropriate. All information will be compiled and the matter taken up at a future meeting for approval.

Calendar Update

Mr. Lambert discussed the current school year calendar with the Board and the adjustments made based on time lost due to inclement weather.

Conference/Meeting Update

Mr. Lambert will be in Morgantown on 4/6/16 to attend the WVU Career Fair and at EWVCTC on 4/11/16 for an Educational Committee Meeting. Mr. Hedrick will be in Bridgeport on 4/12/16 for a Transportation Workshop.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, April 19, 2016, at Pendleton County Middle High School at 6:00 P.M.

Upon a recommendation by Mr. Lambert and a motion by Mr. O'Neil, seconded by Ms. Kimble, the was adjourned at 9:15 p.m.

**PENDLETON COUNTY SCHOOLS
TWENTY-FIRST COUNTY BOARD MEETING
MONDAY, APRIL 18, 2016
SPECIAL MEETING**

The Pendleton County Board of Education convened in Special Session on Monday, April 18, 2016, at the Pendleton County Board of Education Office beginning at 6:00 p.m. to conduct student expulsion hearings according to WV State Code 6-9A-4b-3. The following members were present: J.D. Wilkins - President, Richard Gillespie, Teresa Heavner, Sonny O'Neil and Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, Charles Hedrick, and Lisa Jamison. Others in attendance were: Lori Hull, Principal, PCMHS.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Student Hearings:

6:01 – Student #2015-2016-6

At 6:01 p.m. the Student Hearing convened. Grandparent, student and student representative were in attendance. Mr. Wilkins explained the rules of the hearing and the options for open or closed session. The grandparent requested the Session be closed. The Board entered closed session at 6:05 p.m.

Ms. Lori Hull, Principal – Pendleton County Middle/High School gave testimony and a summary of student #2016-2016-6's discipline records, attendance records, and transcripts and statements from the student and other witnesses. Ms. Hull recommended student be expelled for one year (365 days) according to WV Code 61-7-11a.

Upon a recommendation by Mr. Lambert and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to go into Executive session at 6:27 p.m. to conduct a hearing according to WV State Code 6-9A-4b-3. The Board returned to regular session at 6:35 p.m. with no action taken.

Upon a recommendation by Mr. Lambert and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to suspend Student #2015-2016-6 for the one year (365 days) according to WV State Code 61-7-2 effective April 18, 2016. The student will receive home-bound instruction to continue their education. The student will not be allowed on school grounds or to attend any school functions during the suspension. The student will be allowed to return to school on probation at the beginning of the 2nd Semester of the 2016-2017 school year, but remain on probation until April 18, 2017.

6:44 p.m.- Student #2015-2016-7

At 6:44 p.m. the Student Hearing convened. Parent and student were in attendance. Mr. Wilkins explained the rules of the hearing and the options for open or closed session. The parent requested the Session be closed. The Board entered closed session at 6:45 p.m.

Ms. Lori Hull, Principal – Pendleton County Middle/High School gave testimony and a summary of student #2015-2016-7's discipline records, attendance records, and transcripts and statements from the student and other witnesses. Ms. Hull recommended student be expelled for one year (365 days) according to WV Code 61-7-11a.

Upon a recommendation by Mr. Lambert and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to go into Executive session at 6:55 p.m. to conduct a hearing according to WV State Code 6-9A-4b-3. The Board returned to regular session at 7:04 p.m. with no action taken.

Upon a recommendation by Mr. Lambert, and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to suspend Student #2015-2016-7 for the one year (365 days) according to WV State Code 61-7-2 effective April 18, 2016. The student will receive home-bound instruction to continue their education. The student will not be

**PENDLETON COUNTY SCHOOLS
TWENTY-FIRST COUNTY BOARD MEETING
MONDAY, APRIL 18, 2016
SPECIAL MEETING**

allowed on school grounds or to attend any school functions during the suspension. The student will be allowed to return to school on probation at the beginning of the 2nd Semester of the 2016-2017 school year, only after his academic progress has been reviewed and found to be satisfactory. He will remain on probation until April 18, 2017.

7:12 p.m.- Student #2015-2016-8

At 7:12 p.m. the Student Hearing convened. Parent and student were in attendance. Mr. Wilkins explained the rules of the hearing and the options for open or closed session. The parent requested the Session be closed. The Board entered closed session at 7:15 p.m.

Ms. Lori Hull, Principal – Pendleton County Middle/High School gave testimony and a summary of student #2015-2016-8's discipline records, attendance records, and transcripts and statements from the student and other witnesses. Ms. Hull recommended student be expelled for one year (365 days) according to WV Code 61-7-11a.

Upon a recommendation by Mr. Lambert and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to go into Executive session at 7:26 p.m. to conduct a hearing according to WV State Code 6-9A-4b-3. The Board returned to regular session at 7:40 p.m. with no action taken.

Upon a recommendation by Mr. Lambert and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to suspend Student #2015-2016-8 for the one year (365 days) according to WV State Code 61-7-2 effective April 18, 2016. The student will receive home-bound instruction to continue their education. The student will not be allowed on school grounds or to attend any school functions during the suspension. The student will be allowed to return to school on probation at the beginning of the 2nd Semester of the 2016-2017 school year, but remain on probation until April 18, 2017.

Upon a motion by Mr. Gillespie, seconded by Ms. Kimble, the meeting was adjourned at 8:08 p.m.