

**PENDLETON COUNTY SCHOOLS
TWENTY-SECOND COUNTY BOARD MEETING
TUESDAY, MARCH 17, 2020**

The Pendleton County Board of Education convened in Regular Session on Tuesday, March 17, 2020, at Franklin Elementary School at 6:30 p.m. The following members were present: J.D. Wilkins - President, Charles Burgoyne, Betty Kimble, Teresa Heavner and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Tim Johnson, and Lisa Jamison. Others in attendance were: Charles Padgett, Katie Scott, Shawn Lockard, Justin Bowers, and Shawn Stinson.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:30 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment

Charles Padgett, Katie Scott, and Shawn Lockard addressed the Board regarding concerns for the Girls Softball program at PCMHS.

Student/Staff Recognition

Mr. Hedrick shared information from PCMHS for their Academic and Responsible Students of the month for March, he also praised the essential staff that has been working over the last several days keeping things running and getting food out to students.

Minutes of the March 3, 2020 Board Meeting

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel

Resignations/Retirements

Elizabeth Day – Substitute Aide - Resignation

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. Burgoyne, the Board voted unanimously to approve the resignations and retirements as presented.

RIF/Transfer

RIFs: There were no RIFS for approval.

Transfers There were no Transfers for approval.

Employment of Personnel

Margaret Wimer – Cook/Custodian for Summer Program (Energy Express)

Tina Eye – Extra-Curricular Food Monitor for Summer Program (Energy Express)

Travis Heavner – Extra-Curricular Test Administrator – After Hours

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the Employment of Personnel as presented. Ms. Heavner recused herself and left the room during the discussion and the vote.

Approval of Volunteers/Chaperones

BES Volunteers	Glenna Koontz	Stephanie Amick
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BES Chaperones	Glenna Koontz
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PCMHS Volunteers	Shirley Wimer
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PCMHS Chaperones	Shirley Wimer
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Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the Board voted unanimously to approve the Volunteers and Chaperones as presented.

Approval of Contracts There were no contracts for approval.

Leaves of Absence There were no Leaves of Absence for approval.

Finance

FY 2020-2021 Schedule of Proposed Levy Rates

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Mr. Mowery presented the FY 2020-2021 Schedule of Proposed Levy Rates to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Mr. O'Neil, the Board voted unanimously to approve the FY 2020-2021 Schedule of Proposed Levy Rates as presented.

FY 2020-2021 Preliminary Budget

Mr. Mowery had no draft of the FY 2020-2021 Preliminary Budget for presentation, but discussed line items that will be reflected in the budget. A budget hearing will be held on April 21, as required by state code and the final version will be presented for approval at the second meeting in May 2020.

Budget Revisions There were no budget revisions.

Financial Update

Mr. Mowery updated the Board on the following financial information: Electricity and Propane usage and the savings due to the mild winter so far.

Facilities

Facilities Update

Mr. Johnson updated the Board on the following Facilities items: Maintenance staff has been working cleaning of facilities; Green Machines have been ordered to aid in cleaning in the future; upcoming bid openings for the project at PCHS and NFES.

Old Business There was no Old Business to discuss.

New Business

Approval of BES Roofing Project

Mr. Mowery presented the Bid tabulations for the BES Roofing Project. He requested that the Board approve the opening committee's recommendation of Action Roofing as the contractor for the project.

Upon a recommendation by Mr. Hedrick, and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve Action Roofing for the BES Roofing Project as presented.

2019-2020 School Calendar Adjustment

Mr. Hedrick had no School Calendar adjustment recommendations due to the recent school closing.

Full-time Attendance Waiver

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Mr. Burgoyne, the Board entered executive session at 7:05 p.m. according to WV State Code 6-9A-4(6) to consider matters involving student's individual privacy.

Upon a motion by Ms. Heavner, seconded by Ms. Kimble, the Board returned to regular session at 7:15 p.m. with no action taken.

Mr. Hedrick presented a Full-Time Attendance waiver for student #19-20-8 to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Full-time Attendance Waiver as presented.

Other:

Seventh Month Attendance

Mr. Johnson presented the 7th Month Attendance to the Board for review.

School Improvement/Student Achievement

Mr. Hedrick updated the Board on the following: Staff has been working on instructional packets to be used until schools are back in session. They will be going out to students

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soon.

Superintendent's Update

Mr. Hedrick updated the Board on the following: All school practices and activities have been cancelled until April 10; looking at conference style meetings for the Board for future meetings; staff has been doing a great job handling this crisis so far; food deliveries are beginning tomorrow by bus and student pick up can also be done at each school; instructional packets will also be delivered and picked up by bus starting later this week.

Conference/Meeting Update

Mr. Hedrick has no upcoming meetings.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, April 7, 2020 at the Pendleton County Board of Education Annex at 5:30 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Mr. O'Neil, the meeting adjourned at 7:26 p.m. to reconvene on Tuesday, April 21, 2020, per WV Statute.