

**PENDLETON COUNTY SCHOOLS
FIRST COUNTY BOARD MEETING
TUESDAY, JULY 5, 2016**

The Pendleton County Board of Education convened in Regular Session on Tuesday, July 5, 2016, at the Pendleton County Board of Education Annex at 6:00 p.m. The following members were present: J.D. Wilkins - President, Richard Gillespie (by phone), Teresa Heavner (by phone), Betty Kimble and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, Lisa Jamison. Others in attendance were: Lori Hull, Sam Yokum, Terri McCoy and Jason Long (by phone).

Call to Order by the President

President Wilkins called the Board meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Oaths of Office

Board Member's Oath of Office

Notary Public, Lisa Jamison, administered the Oath of Office to Board Members Ivan "Sonny" O'Neil and Betty Kimble.

Election of President and Vice President of Board of Education

Mr. O'Neil nominated J.D. Wilkins for President. There were no other nominations. Upon a motion by Ms. Kimble, seconded by Ms. Hevener, the Board (excluding Mr. Wilkins) voted unanimously to close the nominations and vote for Mr. Wilkins to be President.

Mr. O'Neil nominated Rick Gillespie for Vice-President. There were no other nominations. Upon a motion by Ms. Kimble, seconded by Ms. Hevener, the Board (excluding Mr. Gillespie) voted unanimously to close the nominations and vote for Mr. Gillespie to be Vice-President.

Board Member Appointments to Committees

Board Members were appointed to the following committees:

RESA VIII Bod of Directors – Sonny O'Neil

4-H Club Committee – Teresa Heavner

South Branch Vo-Tech Board of Directors – JD Wilkins

Pendleton County Foundation – Betty Kimble and Rick Gillespie

Upon a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Board Member Appointments to the above Committees. These appointments are for a two-year term.

Public Comment:

There was no public comment.

Consent Agenda Items:

Minutes of the June 21, 2016 Board Meeting/Executive Sessions

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meetings.

Item 5.d. was moved to this point in the meeting. The minutes are in chronological order.

Personnel:

Retirements/Resignations

Kimbra Day – Dropout Prevention Interventionist

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the above retirements/resignations with regret.

Employment of Personnel

JoLynn Mitchell – Special Ed. Teacher Multi-Cat. (LD/BD/MI) & Autism – PCMS

Dolly Rexrode – Preschool Aide – FES

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Hevener, the Board voted unanimously to approve the employment of the above personnel as presented.

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Approval of Contracted Services:

Linda Teter – Contracted Speech/Language Services

Amy Eason – Contracted Physical Therapy Services

School Therapy Services – Contracted Occupational Therapy Services

Donna Gardiner – Substitute Contracted Sign Language Interpreter

William Beatty – Contracted Bus Driver

Jenny Rodgers - Contracted Bus Driver

Virginia Rodgers - Contracted Bus Driver

Tim Rodgers - Contracted Bus Driver

Frances Jenkins - Contracted Bus Driver

April Poling - Contracted Bus Driver

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted 4-0 approve the Contracted Services Personnel as presented. Ms. Hevener abstained from the vote.

Report from Administration related to Administration's Investigation into a Personnel Matter

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to enter executive session at 6:06 p.m. according to WV State Code 6-9A-4B-2A to discuss personnel. The Board returned to regular session at 6:20 p.m. with no action taken.

Finance:

June 30, 2016 Budget Revisions

The Board reviewed Mr. Mowery's submission of the Year End Budget Revisions, which were as follows:

Budget Supplements: #131- \$79,000.00; #132 - \$54,000.00; #133 - \$4,983.981. Total Supplements: \$42,755.70.

Budget Transfers: #306 - \$15,339.20; #307 - \$15,334.00; #308 - \$10,000.00. Total Transfers: \$40,673.20.

The Board had approved Mr. Mowery's request to make any needed Year End revisions at the June 7, 2016 Board Meeting. No other action was needed.

Old Business:

There was no old business to discuss.

New Business:

Administrative Flow Chart

Mr. Hedrick presented the Administrative Flow Chart to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Hevener, the Board voted unanimously to approve the Administrative Flow Chart as presented.

Other:

Conference/Meeting Update

Mr. Hedrick will be in Charleston on July 12, 2016 for WVDE Conference and Bridgeport on July 19, 2016 for a WVDE Mentorship meeting.

The next regular meeting of the Pendleton County Board of Education will be held on Monday, August 1, 2016, at the Pendleton County Board of Education Annex at 6:00 P.M.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the meeting was adjourned at 6:35 p.m.