

**PENDLETON COUNTY SCHOOLS
FIFTH COUNTY BOARD MEETING
TUESDAY, SEPTEMBER 1, 2015**

The Pendleton County Board of Education convened in Regular Session on Tuesday, September 1, 2015, at the Pendleton County Board of Education Annex. The following members were present: J.D. Wilkins, President, Richard Gillespie- Vice-President, Teresa Heavner, Sonny O'Neil and Betty Kimble. Central Office Staff present: Douglas Lambert-Superintendent, Charles Hedrick, J. P. Mowery, Don Bucher and Lisa Jamison.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:00 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment/Presentations

There was no public comment.

Consent Agenda Items:

Minutes of the August 18, 2015 Board Meeting/Executive Session

Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Mr. O'Neil, the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Retirements/Resignations

Virginia Rodgers – Substitute Cook

Sharon Phares – Substitute Cook

Shirley Sisson – Cafeteria Manager

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, and seconded by Mr. Gillispie, the Board voted unanimously to approve the resignation of the above personnel with regret.

Employment of Personnel:

Corrie Wagoner - Preschool Teacher – Franklin Elementary School

Shirley Sisson - Substitute Cook

Krystal Raymond - Head Track Coach – Pendleton County Middle/High School

Rebecca Heavner - Head Teacher – North Fork Elementary School (withdrew)

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the employment of the above personnel, with no action taken on Rebecca Heavner, who withdrew.

Approval of Volunteers/Chaperones:

PCMHS -Chaperones – Nancy Reed, Stephanie Adkins, Terri McCoy, Josephine Wagoner, Penny Puffenbarger, Barbara Woodward, Jason Rexrode, Gina Davis, Kathie Heavner, Jennifer Sponaugle, Lucinda Kimble, Miranda Wagoner, Mary Kesner, Kimberly Schell, Angel Bodkin, Becky Thompson, Julie Evick, Megan Simms, Kristie Ruddle, Matthew Sites, Carol "Sue" Alt, Erin Sites, Ruth VanMeter, Heather Puffenberger, Tina Holloway, Coalton Raines, Daniel Kuykendall, Krisi Manly, Dominique Malcolm, Kristin Dingess, Kristi Miller, Ali Judy, April Miller, Melissa Moats, Marsha Layton, Jenny Rodgers, Amanda Morgan, Susan Tilley, Dawn Lockard, Judy Mullens, Carl Reed, Andrea Judy, Vicky Mauzy, Tiffany Stumbo, Shannon Lamaster, Donna Medzius

PCMHS- Volunteers -Stephanie Adkins, Kristie Ruddle, Josephine Wagoner, Carl "Sue" Alt, Barbara Woodward, Debbie Turner, Gina Davis, Renee Hedrick, Jennifer Sponaugle, Nita Lockard, Deborah Lantz, Misty Perry, Kimberly Schell, Wendy Colaw, Matthew Sites, Kara Townsend, Erin Sites, Jodie Wimer, Heather Puffenberger, Kimberly Simon, Kristin Dingess, Melissa Raines, Ali Judy, Nancy Reed, Melissa Moats, Daniel Kuykendall, Ruth VanMeter, Dominique Malcolm, Terri McCoy, Kristi Miller, Judy Mullens, April Miller, Jason Rexrode, Marsha Layton, Kathie Heavner, Amanda Morgan, Mary Kesner, Dawn Lockard, Angel Bodkin.

Upon Mr. Lambert's recommendation and a motion by Mr. Gillispie, seconded by Ms. Kimble, the Board voted unanimously to approve the above volunteers/chaperones.

Finance:

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Bills for Approval Month Ended August 31, 2015

Mr. Mowery presented the Bills for Approval for Month End August 31, 2015. Bills totaled: \$247,040.18.

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Bill as presented.

Treasurer's Report Month/Year Ended June 30, 2015

Mr. Mowery presented the Treasurer's Report for Month/Year Ended June 30, 201 and explained receipts, disbursements, fund balance, accounts payable and payroll.

Upon Mr. Lambert's recommendation and a motion by Mr. Gillispie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Treasurer's Report as presented.

Treasurer's Report Month Ended July 31, 2015

Mr. Mowery presented the Treasurer's Report for Month/Year Ended July 31, 2015 explaining receipts, disbursements, fund balance, accounts payable and payroll.

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Revisions

Mr. Mowery has presented the following Budget Supplements: #100- \$60,000.00; #101- \$5,446.00; #102-\$1,826.00; and #103. Total: \$68,850.00.

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Budget Revisions as presented.

Financial Update

Mr. Mowery updated the Board on the following items: County Commission report is still pending the state audit. No action will be taken in regard to payback until the audit is completed. Year End Financials will be presented at the September 22, 2015 meeting. Mr. Mowery noted that the financial audit from PCMHS is still pending.

Old Business:

There was no old business.

New Business:

Policies for Review/Comment – Second Reading

The Board completed its second reading of the current policy revision recommendations.

Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to accept the second reading of the policy and to approve the policy revisions as presented.

Intra County Transfer Policy

Mr. Lambert discussed the current Intra-County Transfer policy with the Board and concerns of staffing needs. No action was taken at this time, with additional discussion slated for future meetings.

2015/2016 Critical Needs/Shortage Personnel

Mr. Lambert did not present the Critical Needs/Shortage Personnel to the Board. It will be presented at the September 22, 2015 Board meeting.

Other:

2015/2016 Flow Chart

Mr. Lambert presented the Board a new Observation/Evaluation Flow Chart for 2015/2016. There were no changes other than the addition of Mr. Hedrick as Assistant Superintendent.

Upon Mr. Lambert's recommendation and a motion by Mr. Gillispie, seconded by Mr. O'Neil, the Board voted unanimously to approve the 2015/2016 Flow Chart.

2015/2016 Home School List and Enrollment Report

Mr. Hedrick presented the 2015/2016 Home School List and Enrollment with the Board,

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noting that fifty-six students within the county are being home schooled this year. He noted that the number of home school students will decrease due to closure of the Sugar Grove Naval Base.

OEPA Visit

Mr. Lambert updated the Board on the preparations for the OEPA visit on March 7, 2016. He will provide more detailed information in future meetings in regard to steps implemented to prepare for the visit.

WVSSPA Proclamation

Mr. Lambert presented the Board with a proclamation from Governor Earl Ray Tomblin designating September 25, 2015 as West Virginia School Service Personnel Day.

Conference/Meeting Update.

Mr. Lambert will be in Flatwoods on September 2, 2015 speaking at the Retired School Personnel Conference.

The WVSBA Fall Conference is scheduled for September 11/12, 2015, at the Charleston Marriot. Mr. Lambert and four Board members will be in attendance.

The Regional WVSBA Meeting is scheduled for October 15, 2015 at Hampshire County High School, Romney, WV, with all Board members to be in attendance.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, September 22, 2015, at Pendleton County Board of Education Annex at 6:00 P.M.

Upon a motion by Ms. Kimble, seconded by Ms. Heavner, the meeting was adjourned at 7:05 P.M.