

**PENDLETON COUNTY SCHOOLS
NINTH COUNTY BOARD MEETING
TUESDAY, NOVEMBER 3, 2015**

The Pendleton County Board of Education convened in Regular Session on Tuesday, November 3, 2015, at the Brandywine Elementary School. The following members were present: J.D. Wilkins - President, Richard Gillespie, Teresa Heavner, Sonny O'Neil and Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent, Charles Hedrick, J. P. Mowery, Don Bucher and Lisa Jamison. Others in attendance were: Ann Bennett, Terri McCoy, Travis Heavner and numerous BES Staff members, parents and students.

At 5:00 p.m. the Board Members and Central Office staff enjoyed a meal prepared by the Brandywine Elementary Staff and BSA. After dinner the Board, BES staff, parents and students met in the gym for the presentation portion of the meeting.

The 6th Grade Band entertained the group with three songs including "Country Roads", Kinsley Armstrong read her State SMART 529 winning essay "When I Grow Up", Dillon Poling, appearing as Abraham Lincoln, recited the Gettysburg Address and the Kindergarten class performed their version of "Humpty Dumpty".

Item 2a and 2b were moved to this time, prior to the board meeting. Minutes are in chronological order.

Call to Order by the President

President Wilkins called the Board meeting to order at 7:30 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment/Presentations

There was no public comment.

WV Summative Assessment Awards

Mr. Lambert and Mr. Heavner presented Award Certificates to all the BES students who excelled in the WV Summative Assessment tests in the 2014-2015 School year. A total of thirty students were recognized for their skills in ELA, Math and Science.

LSIC/FS/BSA Presentations

The Board then heard from the following: Christine Curtis, the Reading Interventionist, discussed the Literacy Night program and Pumpkin Drop; Ms. Erin Eye, 1st Grade Teacher, discussed the 1st Grade Reading Series Activity; Ms. Cheryl McClanahan, President of the BSA, discussed school projects they were helping to fund through various fund raising activities, including the Pendletonopoly project; Ms. Amy Eason, President of the LSIC discussed school improvement projects; and Mr. Richard Wolf, Special Education Teacher, presented student laptop interviews and discussed the value of technology in assisting with student learning.

Consent Agenda Items:

Minutes of the October 20, 2015 Board Meeting/Executive Session

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meeting.

Personnel:

Retirements/Resignations

There were no retirements or resignations.

Employment of Personnel:

Substitute Teacher – Anthony Kirby, Jr

Substitute Custodian – Louis DiMarco, Connie Hedrick, Jessica Barkley

Substitute Cook – Connie Hedrick, Jessica Barkley, Melanie Ruddle

Substitute Aide – Ashley Lambert, Gina Davis, Adele Hanks, Cynthia Mullenax, Rebecca Propst, Melanie Ruddle

Middle School Girls' Basketball – John Todd

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Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the above personnel.

Approval of Volunteers/Chaperones:

NFES Volunteers - Kathy "Christina" Arbaugh

PCMHS Volunteers - Samantha Arbaugh

PCMHS Chaperones - Alva Doyle Hedrick, Samantha Arbaugh, Janet Sutherland, Nancy Reed

Upon Mr. Lambert's recommendation and a motion by Mr. Gillispie, seconded by Mr. O'Neil, the Board voted unanimously to approve the above volunteers and chaperones.

Half-Time Aide/Itinerant Aide PCMHS – Permission to post

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the posting of the above position.

Finance:

Bills to Approve

Mr. Mowery presented the Bills for Approval for Month End October 31, 2015. Bills totaled: \$435,772.76.

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the Bills as presented.

Budget Revisions

Mr. Mowery presented the following Budget Supplements:

#105- Expense \$146,851.48; Fund Equity \$146,851.48

#106-Fund Equity \$32,960.39; Expense \$59,692.45; Revenue \$92,652.84

#107-Expense \$230,300.00; Revenue \$230,000.00

#108- Expense \$29.00; Revenue \$29.00

#109 – Expense \$17,546.00; Revenue \$17,546.00

#110 – (Negative Supplement) Expense (\$57,445.00); Revenue (\$57,445.00)

Total Supplements: Expense (Debit) \$396,673.93; Revenue (Credit) \$282,782.84;

Fund Equity (Credit) \$113,891.09

Mr. Mowery presented the following Budget Transfers:

#302 – Expense \$262,733.00; Reserve \$262,733.00

#303 – Expense \$63,072.00; Reserve \$63,072.00

#304 – Expense \$1,500.00; Expense \$1,500.00

#305 – Expense \$76,700.00; Expense \$76,700.00

Total Transfers: Expense (Debit) \$404,005.00; Reserve (Credit) \$325,805.00; Expense (Credit) \$78,200.00

Upon Mr. Lambert's recommendation and a motion by Mr. Gillispie, seconded by Ms. Heavner, the Board voted unanimously to approve the Budget Revisions and Transfers as presented.

Financial Update

Mr. Mowery updated the Board on the following items: County Fund Balances, Watch List Counties, Medicaid Updates, Affordable Care Act, GASB 68, Wide Area Network, Phone/Voice/VOIP, E-Rate, Technology Conference, County Commission Audit, Legislative Audit, Payment of Old FES Lease Purchase Equipment, Old FES-HVAC-New Owner, FES Commissioning, Sick Leave Bank, PEIA Benefit Reductions, Band Boosters and Board Member Conflict of Interest/Fraud Questionnaires.

Old Business:

Tuition Reimbursement Policy – First Reading

Mr. Lambert presented the Board with the revised Tuition Reimbursement Policy. The policy, once approved, will be retroactive to July 1, 2015.

Upon Mr. Lambert's recommendation and a motion by Mr. Gillispie, seconded by Ms.

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Heavner, the Board voted unanimously to accept this as the first reading of this policy. The second reading was scheduled for the December 1, 2015 Board meeting.

New Business:

There was no new business to discuss.

Other:

Memo

Mr. Lambert discussed a Personnel Memo he had distributed to all employees with the Board.

2nd Month Attendance Report

Mr. Hedrick presented the 2nd Month Attendance Report to the Board.

Reading Statistics

Mr. Lambert discussed a recent article he had received in regard to Reading Statistics and how it relates to student achievement.

Conference/Meeting Update.

Mr. Lambert will be in on Clarksburg, Thursday, November 5 for a WVSA and WVSBA meeting; in Charleston on Friday, November 13 for a WVSBA meeting; and Morgan County on Monday, November 16.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, December 1, 2015 at Franklin Elementary School at 6:00 P.M.

Upon a motion by Mr. O'Neil, seconded by Ms. Heavner, the meeting was adjourned at 8:50 P.M.