

**PENDLETON COUNTY SCHOOLS
TWENTY-FIFTH COUNTY BOARD MEETING
TUESDAY, APRIL 21, 2020**

The Pendleton County Board of Education convened in Regular Session on Tuesday, April 21, 2020, at the Pendleton County Board of Education Annex via in person and tele-conference. The following members were present: JD Wilkins, Teresa Heavner, Sonny O'Neil and Betty Kimble, via tele-conference and Charles Burgoyne, in person. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Tim Johnson, Lisa Jamison, Travis Heavner, and Deona Champ, via tele-conference. Others in attendance were: Shawn Stinson, in person and Brittany Nicely and Marlene Simmons via tele-conference.

Call to Order by the President - Reconvene adjourned meeting of March 17, 2020

President Wilkins reconvened the adjourned meeting of March 17, 2020 at 5:35 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Approval of Levy Order for FY 2020-2021

Mr. Mowery presented the Levy Order of FY 2020-2021. Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the Levy Order for FY 2020-2021.

Adjourn Meeting of March 17, 2020

Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to adjourn the meeting of March 17, 2020 at 5:38 p.m.

Call to Order by the President of April 21, 2020 Board Meeting

President Wilkins called the Board meeting to order at 5:39 p.m.

Public Comment There was no public comment.

PAX Presentation – Deona Champ, Brittany Nicely, Marlene Simmons

Deona Champ, Brittany Nicely and Marlene Simmons made a presentation to the Board on the PAX program and its positive benefits to the school system. Mr. Hedrick recognized and thanked PCC and their financial support that made the program possible.

Student/Staff Recognition

Mr. Hedrick again wanted to recognize and thank staff and volunteers that are still assisting with food distribution. They will be formally recognized in the future.

Minutes of the April 7, 2020 Board Meeting

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements:

Crystal Huffman-Warner – Asst. Volleyball coach/PCMHS - Resignation

James Slaughter – Social Studies Teacher/PCMHS – Resignation

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the resignations as presented.

Employment of Personnel:

Phillip Combs – Elementary Health & Physical Education Teacher @ FES

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Employment of Personnel as presented.

Approval of Volunteers/Chaperones There were none for approval.

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Approval of Substitute Contracts

Professional Substitutes:

Amy Batson	Ross Boggs	VickiLynn Bowman
Joyce Burgoyne	Lois Byers	Richard Byrd
Brent Carmanati	Gwendolyn Cauley	Holly Champ
Robert Clay	Claudia Evick	Patrick Godfrey
Debora Goldizen	Susan Halterman	Patricia Hammer
Gena Harper	Wendy Henwood	George Hevener
Margaret Judy	Donald Kopp	Frisky Lambert
Cameron Mallow	Helan Markwell	Rhonda Nash
Rose Plaughter	Wilma Pitsenbarger	Beverly Rexrode
Kimberlie Richardson	Sheila Ruddle	Gary Smith
Greg Smith	Zachary Smith	Angela Vance
John Verzich	Kathryn Verzich	Jordan Vogt
Mary Frances Wadsworth	Mary Warner	Jill Waskey
Kimberly Whisenhunt	Sam Yokum	

Ms. Hevener presented the Professional Substitute Contracts to the Board for approval. Mr. Burgoyne recused himself and left the room and Ms. Heavner recused herself and was disconnected from the tele-conference for the discussion and the vote for Professional Substitutes Contracts.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Professional Substitute Contracts as presented. Mr. Wilkins voted in the absence of Mr. Burgoyne and Ms. Heavner.

Service Cook Substitutes:

Betty Hite	Lula Simmons	Kathy Eye
Nancy Bowers	Denise Neil	Liz Shriver
Shirley Pratt	Christina Arbaugh	Amy Gardiner
Kitty Rexrode	Ruth VanMeter	

Service Custodian Substitutes:

Betty Hite	Lisa Vance	Timothy Kisamore
Judith Warner	Shirley Pratt	Johnny Rexrode
Ruth VanMeter		

Service Cook/Custodian Substitutes:

Betty Hite	Shirley Pratt	Ruth VanMeter
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Service Aide Substitutes:

Mildred Propst	April Simmons	Nancy Scott
Rebecca Propst	Nancy Bowers	Jo Ann Dever
Robin Simmons	Debbie Bowers	Rebecca Miller
Mary Sawyers	Denise Neil	Shirley Pratt
Brooke Glover	Amy Gardiner	

Service Bus Driver Substitutes:

Wayne Price	Kathy Eye	Robert Keesecker, Jr
Mike Eye	Ricky Bennett	Lori Isza
Wayne Vandevander	Westley Fleisher	Brandon Ruddle

Ms. Heavner presented Substitute Cooks, Substitute Custodians, Substitute Cooks/Custodians, Substitute Aides and Substitute Bus Drivers Contracts to the Board for approval.

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Upon a recommendation by Mr. Hedrick and a motion by Mr. Burgoyne, seconded by Ms. Kimble, the Board voted unanimously to approve the Substitute Cooks, Substitute Custodians, Substitute Cooks/Custodians, Substitute Aides and Substitute Bus Drivers Contracts as presented. Ms. Heavner abstained from the vote.

Service Secretary Substitutes:

Marcia Warner	Nancy Blankenship	Jo Ann Dever
Kathy Smith	Rebecca Miller	Robin Simmons
Renee Hedrick		

Mr. Hedrick recused himself and was disconnected from the tele-conference for the discussion and the vote for Substitute Secretaries

Upon a recommendation by Ms. Hevener, Asst. Superintendent, and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Substitute Secretary Contracts as presented. Ms. Heavner abstained from the vote.

Service Nurse/Aide Only Substitutes:

Kathryn Verzich	Amanda Simmons	Claudia Evick
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Substitute School Nutrition Coordinator & School Nutrition Coordinator Mentor:

Lorna Judy

Substitute Maintenance Supervisor:

Doug Simmons

Substitute Transportation Maintenance/Mechanic:

Richard Mallow

Substitute Administrative:

Rick Linaburg

Ms. Hevener presented the remaining Substitute Contracts to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Burgoyne, the Board voted unanimously to approve the remaining Substitute Contracts as presented.

Request to Vacate a Position

Itinerant Autism Mentor/Aide III @ PCMHS

Ms. Hevener made a request to Vacate this Position.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve to Vacate a Position as presented.

Permission to Post

Itinerant Autism Mentor/Aide III @ FES

Ms. Hevener asked for Permission to Post this position.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously approve the Permission to Post as presented.

Leave of Absence There were no Leave of Absences for approval.

Finance:

Budget Revisions

Mr. Mowery presented the following Budget Revisions for Approval:

Budget Supplements - Fund 61 (Increases): #122 - \$20,000; #123 - \$1,000; #124 - \$66,250; #125 - \$8,545; #127 - \$29,907.

Total fund 61 Supplements - \$125,702.

Budget Supplements - Fund 11 (Decrease): #126 - (\$58,624).

Total Net Supplements: \$67,078.

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Upon a recommendation by Mr. Hedrick and a motion by Ms. Heavner, seconded by Ms. Kimble, the Board voted unanimously to approve the Budget Revisions as presented.

Approval of Step 7 Plan for Personnel 2020-2021

Mr. Mowery presented the Step 7 Plan for Personnel of \$85,900 for 2020-2021 to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the Step 7 Plan for Personnel 2020-2021 as presented.

2020-2021 Library Funding Request

Mr. Mowery presented the 2020-2021 Library Funding Request of \$7,000 to the Board for review and shared their presentation via Power Point.

Upon a recommendation by Mr. O'Neil, the item was tabled to consider an increase of funding for the Library to be voted on at a future meeting.

2020-2021 4-H Funding Request

Mr. Mowery presented the 2020-2021 4-H Funding Request of \$4,800 to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the 2020-2021 4-H Funding Request as presented. Ms. Heavner abstained from the vote.

FY 2020-2021 Preliminary Budget

Mr. Mowery presented the 2020-2021 Preliminary Budget to the Board for review. The Preliminary Budget will be approved at the first meeting in the May and the Final Budget will be approved at the second meeting in May, after the Budget Hearing, as required by the state.

Financial Update Mr. Mowery had no other Financial updates.

FY 2018-2019 Financial Audit

Mr. Mowery presented the results of the FY 2018-2019 Financial Audit to the Board for review. There were no findings on the audit.

Facilities

Facilities Update

Mr. Johnson updated the Board on the following facilities information: With the announcement of school not resuming this year, facility construction projects will begin early. They will include BES roofing project, PCHS and NFES HVAC and roofing projects, camera project at PCMHS, window project at NFES. Additional vendor information is being sought for the Auxiliary Gym project at PCMHS. Mr. Johnson noted that the water fixtures have all been replaced with timed fixtures at the Harold Michael Building. He also noted that we are on track to complete our CEFP 10 year plan.

Old Business

Pandemic Response

Mr. Hedrick updated the Board on the Pandemic Response. Food distribution continues with 72% of students being fed. School has been cancelled by the state for the remainder of the year. Food distribution will continue and meal offerings have been switched to prepackaged, pre-boxed meals.

New Business There was no new business.

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Other:

School Improvement/Student Achievement

Mr. Hedrick had the following additional School Improvement/Student Achievement to share with the Board: Dates will be set and drop off points will be determined for packet completion and turn in prior to the end of the school year. Teachers will be requested to come in to go through packets and grade as needed for final semester grades.

Superintendent's Update

Mr. Hedrick updated the Board on the following: He is assisting with planning to have some form of graduation ceremony for seniors with very limited participation. He noted that nothing has been confirmed as the county Health Department must approve the plan prior to moving forward. He indicated that staff will be working diligently in the weeks ahead to work through closure plans and to make sure all year end procedures are completed.

Conference/Meeting Update.

Mr. Hedrick has no meetings to attend in person. He is meeting regularly with WVDE and also Superintendents via tele-conference and also with administrative staff several times a week via tele-conference to keep everyone up to date and work on any issues.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, May 5, 2020 at the Pendleton County Board of Education at 5:30 p.m.

Upon a motion by Mr. Burgoyne, seconded by Ms. Heavner, the meeting adjourned at 7:01 p.m.