

Pendleton County Schools Fourth County Board Meeting
Tuesday, September 14, 2010

The Pendleton County Board of Education convened in Regular Session on Tuesday, September 14, 2010, at the Pendleton County Board of Education Annex. The following members were present: J. D. Wilkins, President; Richard Gillespie, Vice-President; Teresa Heavner; Sonny O'Neil; Betty Kimble. Central Office Staff present: Douglas Lambert, Superintendent; J. P. Mowery; Charles Hedrick; Donald Bucher and Nancy R. Blankenship. Nicole Hevener, Pendleton County High School, took board pictures for the yearbook prior to the Board Meeting.

CALL TO ORDER BY THE PRESIDENT: President Wilkins called the meeting to order at 6:15 P.M.

Pledge of Allegiance and Invocation: Mr. Lambert led the *Pledge of Allegiance* and Mr. Wilkins led the group in prayer.

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA ITEMS:

The minutes of the August 24, 2010 Board Meeting: Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the minutes of the above Board Meeting.

PERSONNEL:

Retirements/Resignations:

- Ali Judy - Parent Educator for Parent Resource Center
- Jill Liggett - Substitute Custodian
- David LeCrone – Substitute Teacher

Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie, seconded by Ms. Heavner, the Board voted unanimously to accept the above resignation.

Employment of Personnel:

- Sarah Payne - ESL Teacher.

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the employment of the above personnel.

- April Poling - Contract Driver contingent upon completion of training and certification.

Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the employment of the above personnel. Ms. Heavner abstained from the vote.

Approval of Volunteers: There were no volunteers to be approved.

Removal from Reduction in Force:

- Gena Harper - Aide NFES

Upon Mr. Lambert's recommendation and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the removal from reduction in force.

FINANCE:

Bills Submitted for Approval Month Ended August 31, 2010: Mr. Mowery presented the bills for approval for the month ended August 31, 2010, in the amount of \$376,624.41. Upon Mr. Lambert's

recommendation and a motion by Ms. Kimble, seconded by Ms. Heavner, the Board voted unanimously to approve the Bills as presented.

Treasurer's Report Month Ended August 31, 2010: Mr. Mowery gave a Treasurer's Report for the month ended August 31, 2010, and explained the receipts, disbursements, fund balance, accounts payable and cash and investment amounts. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Mr. Gillespie, the Board voted unanimously to approve the Treasurer's Report as presented.

Budget Supplements: There were no budget supplements.

Budget Transfers: There were no budget transfers.

OPEB Reporting: Mr. Mowery gave the Board Members information on OPEB reporting. The counties have received confirmation from Joe Panetta, State Department of Education that the OPEB information is required to be reported on the financial statement for fiscal year ended June 30, 2010.

Financial Update: Mr. Mowery gave the Board Members information on the Education Jobs Fund and Secure Rural Schools (Forest Land Funding). Mr. Mowery will be meeting with Sandra Pope on the Hiser Cemetery Property on Wednesday, September 15th.

OLD BUSINESS:

Kline Building: Mr. Mowery and Mr. Lambert did not have any new information on the Kline Building.

NEW BUSINESS:

Out-of-County Transfer Requests: Mr. Lambert presented out-of-county transfer requests for renewal. Upon Mr. Lambert's recommendation and a motion by Mr. O'Neil, seconded by Ms. Heavner, the Board voted unanimously to approve the out-of-county transfer requests.

Approval of PCHS Spring Break Trip: Mr. Lambert gave the Board Members information from the International Travel Club for their trip to England, Ireland and Wales over Spring Break, 2011. There was discussion about the trip, financial statements, volunteers/chaperone approval and age requirements of chaperones. Upon Mr. Lambert's recommendation and a motion by Ms. Heavner, seconded by Mr. Gillespie, the Board voted unanimously to approve the PCHS Spring Break Trip pending financial accounting satisfactory to approval by the Superintendent/Treasurer and contingent upon chaperones going through the volunteer procedure, being age 21+, and being approved by the Board prior to January 1st.

FES Major Improvement Project-School Building Authority: Mr. Lambert talked to the Board about the FES Major Improvement Project to be submitted to the School Building Authority for the piping, HVAC system and windows. There was discussion about energy efficiency. Upon Mr. Lambert's recommendation and a motion by Mr. Gillespie seconded by Ms. Heavner the Board voted unanimously to approve submitting the FES Major Improvement Project to the School Building Authority.

Superintendent's Goals: Mr. Lambert presented the following goals to the Board for their approval: 1. "It's all about Learning" – A. Use of data to make decisions, B. Accountability, C. Curriculum - PLC's, - Literacy Teams. 2. Dialogue / maintain / valuate / sustain our financial state. A. Continuous monitoring of financial status, B. County/school audits. Upon a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Superintendent's Goals as presented.

OTHER:

Home School Students: Mr. Hedrick gave the Board Members a list of the Home-School students

for 2010-2011 school year. There are 26 families home-schooling 49 students.

2010-2011 CEFP: Mr. Lambert gave the Board Members information that the 2010-2011 CEFP has been approved.

WV Personnel Action Deadlines: Mr. Lambert gave the Board Members a copy of the WV Personnel Action Deadlines as prepared by Bowles Rice.

Enrollment - First Month: Mr. Lambert gave the Board Members a copy of the First Month Enrollment Report showing 1069 students – down 12 students from last year.

WESTEST Report: Mr. Hedrick gave the Board Members a copy of the 2009-2010 WESTEST Report and went over the report and showed them the difference in the scale scores.

WVSBA Fall Conference - Charleston: The Fall WVSBA Conference was held in Charleston on September 10/11, 2010. All Board Members and Mr. Lambert attended the Conference. Nancy Blankenship attended the Superintendent's Secretaries Association Conference held in conjunction with the WV School Boards Association Conference.

Fall Work Session: The Fall Work Session will be held on Wednesday, October 13th, beginning at 4:00 P.M. at the Board of Education Annex. Mr. Lambert gave the Board Members a Tentative Agenda for the meeting.

Five Year Plan: Mr. Hedrick gave the Board Members a copy of the Pendleton County Schools Five Year Strategic Plan Summary. The Strategic Plan has been submitted.

Conference/Meeting Update: Mr. Lambert and Mr. Hedrick were in Charleston on September 13/14. Next week Mr. Lambert will be at South Branch on Tuesday, Eastern on Wednesday and Friday at the Navy Base for Change of Command. There will be RTI Training this Friday.

The next meeting of the Pendleton County Board of Education will be held on Tuesday, September 28, 2010, at Pendleton County Board of Education Annex at 6:00 P.M. Upon a motion by Ms. Heavner, seconded by Ms. Kimble, the meeting was adjourned at 8:33 P.M.

[These Minutes have been posted to the Pendleton County School Web site as a convenience and source of information. They are not intended to take the place of the original documentation. Please contact the Board Office directly should you need to reference the originals.](#)