

**PENDLETON COUNTY SCHOOLS
THIRD COUNTY BOARD MEETING
TUESDAY, AUGUST 1, 2017**

The Pendleton County Board of Education convened in Regular Session on Tuesday, August 1, 2017, at the Pendleton County Board of Education Annex. The following members were present: J.D. Wilkins - President, Richard Gillespie, Betty Kimble and Sonny O'Neil. Central Office Staff present: Charles Hedrick, Superintendent, Nicole Hevener, Rick Linaburg, J. P. Mowery, Lorna Judy and Lisa Jamison. Others in attendance were: Shawn Stinson.

Call to Order by the President

President Wilkins called the Board meeting to order at 6:00 p.m.

Pledge of Allegiance and Invocation: Mr. Hedrick led the Pledge of Allegiance and Mr. Wilkins led the group in prayer.

Public Comment There was no public comment.

Student/Staff Recognition There was no student or staff recognition to present.

Consent Agenda Items:

Minutes of the July 5, 2017 and July 24, 2017 Board Meetings

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, Board voted unanimously to approve the minutes of the above Board Meetings.

Personnel:

Resignations/Retirements

Wilma Pitsenbarger – Special Ed Teacher, FES - Retirement

Sean Rice – Social Studies Teacher, PCHS - Resignation

Charity Malcolm – ½ Time Cook, ½ Time Custodian – Resignation

Alta Faye Shaver – Substitute Nurse – Resignation

Sandra Hedrick – Substitute Teacher - Resignation

Cynthia Mullenax – Substitute Aide – Resignation

Casey Hamilton – Substitute Teacher - Resignation

Amanda Simmons – Nurse/Aide - Resignation

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the above retirements/resignations with regret.

Employment of Personnel

Mickie Kimble - Science Teacher (7-12) PCMHS (Long Term Sub)

TBD Social Studies (7-12) PCMHS

TBD Extra-curricular Middle School Volleyball Coach

TBD Extra-Curricular High School Head Track Coach

Hayden Fox – **(Pending Certification and Processing)** - Extra-curricular Middle School Boys Basketball Coach

Haley Harper - Administration of Medicine BES

Brittany Alexander - Itinerant Multi-cat (LD/MI/BD) & Autism

TBD Substitute Bus Drivers

Katherine Adkins - Substitute Teachers

Susan Halterman - Substitute Teachers

David William Vanorsdale - Substitute Teachers

Joshua Nesselrodt - ½ Time Cook BES/NFES and ½ Time Custodian PCMHS

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve personnel as presented.

Approval of Volunteers/Chaperones

PCMHS Volunteers – Kevin Puffenberger

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve the above volunteers and chaperones,

**PENDLETON COUNTY SCHOOLS
THIRD COUNTY BOARD MEETING
TUESDAY, AUGUST 1, 2017**

with previous stipulations.

Salaries

The Board discussed Salary Adjustments for Citizen Coaches to raise their annual salary of \$1 to \$50.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the Salary Adjustments for Citizen Coaches as presented.

The Board discussed a Salary Adjustment to modify the Technology System Specialist's salary by moving it to the professional pay scale and increasing the current salary accordingly.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Salary Adjustments as presented.

Leaves of Absence: There were no Leaves of Absences for approval.

Approval of Contracts:

Diana Smith – Contracted Psychological Services

Joe Vincell- After School Detention

Karen Propst – After School Detention

Kathryn Staub – Band Director

Walter Hojka – Assistant Band Director

Amanda Rader – Itinerant ELL Teacher

Wanda Wimer – South Branch Vo-Tech Bus Run

Helan Turner – Parent Component of PERC

J. P. Mowery – County Technology Infrastructure Coordinator

Wayne Vandevander – Mechanic Assistant-Food Supply Deliverer/Commodities and Bus Driver Training

Randall Smith – General Maintenance/Electrician II

Lynette Hull – Purchase of Planning Period

Dawn Halterman – Administration of Medication NFES

Holly See – Administration of Medication FES and PCMHS

Ms. Hevener presented the Contracts for Approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to approve the contracts as presented.

Finance:

Treasurer's Report June 2017

The June 2017 Treasurer's Report was not completed as of the meeting date due to year end. It will be presented at the next meeting.

Bills for Month Ending June 30, 2017

Mr. Mowery presented the June 2017 Bills in the amount of \$858,642.90 to the Board for Approval.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the June Bills as presented.

Bills for Month Ending July 31, 2017

Mr. Mowery presented the July 2017 Bills in the amount of \$200,382.83 to the Board for Approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to approve the July Bills as presented.

Audit Contract

Mr. Mowery recommended awarding the Audit Contract to Tetrich and Bartlett for a 3-year period, based on scoring completed by the audit committee for bids received, and asked the Board for approval.

**PENDLETON COUNTY SCHOOLS
THIRD COUNTY BOARD MEETING
TUESDAY, AUGUST 1, 2017**

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to approve the Audit Contract as presented.

Propane

Mr. Mowery discussed propane bids received with the Board and recommended they approve the contract with Moorefield Southern States based on the bid they provided.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. O'Neil, the Board voted unanimously to accept the Propane bid as presented and enter into contract with Moorefield Southern States.

Budget Revisions There were no budget revisions to present.

Financial Update

Mr. Mowery updated the Board on the following Financial items: Secure Rural Schools funding.

Old Business:

Facilities

Mr. Linaburg updated the Board on the following Facilities information: Additional repair estimate information for the Harold Michael building and quotes still pending.

Virtual Instruction Program Policy – 2nd Reading

Mr. Hedrick presented the Virtual Instruction Program Policy to the Board for the 2nd reading and approval.

Upon a recommendation by Mr. Hedrick, and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to accept this as the 2nd and final reading and approve the Virtual Instruction Program Policy pending a date change to reflect the current year.

New Business

Community Eligibility Pathway (CEP)

Ms. Lorna Judy and Mr. Mowery presented information to the Board regarding the current Community Eligibility Pathway Status for Pendleton County Schools.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the Community Eligibility Pathway (CEP) as presented for Brandywine and Franklin Elementary Schools, and require annual review and approval of the CEP.

County Child Nutrition Collection Policy Update for Approval

Ms. Judy presented the County Child Nutrition Collection Policy Update to the Board for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Mr. O'Neil, the Board voted unanimously to accept this and the first and only reading of the County Child Nutrition Collection Policy Update and approve the update as presented.

Wellness Policy Update – School Parties

Ms. Judy discussed the need to update the Wellness Policy concerning School Parties with the Board. Once the wellness committee has gotten input for school administrators, the updated policy will be drafted and presented to the Board for approval.

Out-of-County Transfer Request

Mr. Linaburg presented an Out-of-County (State) transfer request for approval.

Upon a recommendation by Mr. Hedrick and a motion by Mr. O'Neil, seconded by Ms. Kimble, the Board voted unanimously to approve the incoming Out-of-County (State) Transfer request, contingent upon approval from the county and state of residence and receipt of tuition as calculated by the finance department, paid in advance, as required by the state.

**PENDLETON COUNTY SCHOOLS
THIRD COUNTY BOARD MEETING
TUESDAY, AUGUST 1, 2017**

Policies for Review

Mr. Mowery presented the Policies for Review to the Board for the first reading.

Upon a recommendation by Mr. Hedrick and a motion by Ms. Kimble, seconded by Mr. Gillespie, the Board voted unanimously to accept this at the first reading of the policies (Group I and Group II) as presented.

Other:

Every Student Succeeds Act

Mr. Hedrick and no information for the board in regards to Student Achievement, as scores are still embargoed by the state.

Conference/Meeting Update

Mr. Hedrick will be in Charleston on August 2 and 3 for a Superintendent's meetings and at Stonewall Resort on August 5 for a RESA meeting.

The next regular meeting of the Pendleton County Board of Education will be held on Tuesday, August 15, 2017, at the Pendleton County Board of Education Annex at 6:00 p.m.

Upon a recommendation by Mr. Hedrick and a motion by Mr. Gillespie, seconded by Ms. Kimble, the meeting adjourned at 7:38 p.m.